

Vashon Island EMERGENCY RESPONSE PLAN

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EMERGENCY RESPONSE PLAN

Vashon Island

How Vashon will be served

Regular business hours:

During regular business hours we will utilize employees who are working on the Island. This could include Gas First Response personnel, SC&P, or Infrasource Contractors (IFS)

Personnel assigned to work on the island on a day to day basis will notify dispatch when they arrive on and leave the island.

After Hours:

PSE has one Electric employee who lives on the Island. PSE has also identified those gas employees that live near the ferry terminals at Fautleroy, Southworth and Tacoma. Outside of normal business hours we will contact the Gas First Response employees living closest to the ferry terminals. If this fails, we will dispatch the First Responders per the standard callout process that moves the closest GFR personnel to the event.

Ferry Service after Hours:

If ferry service is needed outside the normal service hours, you can contact the System Manager at [REDACTED], [REDACTED] or [REDACTED]. They have set up an arrangement with the Washington Ferry System to take PSE vehicles to the Island in case of emergencies (see After Hours Ferry Procedure page).

Alternative Access:

If access by conventional means is unavailable, you may be able to deliver personnel and materials to Vashon Island area by helicopter. The System Manager at [REDACTED], [REDACTED] or [REDACTED] on duty should be called to arrange helicopter support.

PUBLIC VERSION

PSE STAFF WHO RESIDE ON THE ISLAND

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Vashon, Wa 98070

PSE Cell XXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Vashon, WA 98070

PSE Cell XXXXXXXXXXXXXXXX

PSE STAFF WHO WORK ON THE ISLAND

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Vashon, Wa 98070

PSE Cell XXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX

Vashon, WA 98070

PSE Cell XXXXXXXXXXXXXXXX

XXXXXXXXXXXXXXXXXXXX (Supv. Community Services – Vashon)

XXXXXXXXXXXXXXXXXXXX

University Place, WA 98467

Home phone: XXXXXXXXXXXXXXXX

Verizon phone: XXXXXXXXXXXXXXXX

PUBLIC VERSION

PSE STAFF WHO LIVE NEAR A FERRY TERMINAL

Fauntleroy

Georgetown/SKC personnel close to the **Fauntleroy Ferry Terminal:**

XXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXXXXXX
XXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXXXXXX
XXXXXXX	1st Response CFS	XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXX

Southworth

XXXXXXXXXXXXXX	Corrosion Control Fitter	XXXXXXXXXXXXXX
XXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXX	Corrosion Control Fitter	XXXXXXXXXXXXXXXXXXXXXX

Tacoma - Tahlaquah (Pt. Defiance)

XXXXXXXXXX	1st Response PI Inspector	XXXXXXXXXXXXXX
XXXXXXXXXXXXXX	Corrosion Control Fitter	XXXXXXXXXXXXXX
XXXXXXXXXXXXXX	Pressure Control	XXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXX	1st Response CFS	XXXXXXXXXXXXXX

FACILITIES

Puget Sound Energy's Vashon Service Center office is located just south of the town of Vashon on the main Highway.

Address

XXXXXXXXXXXXXXXXXXXXXX

The building site sits back off the highway about 100 yards and is somewhat secluded.

Map and Driving Directions to Facility

The facility is located at XXXXXXXXXXXXXXXXXXXX (see page 7 for layout of Vashon facility).

The building sets back off the highway about 100 yards and is hard to see from the road.

You will need an authorized security access card to enter the facility.

PUBLIC VERSION

Hours of Operation

The Vashon Service Center hours of operation are between 9:00 a.m. to 4:00 p.m., Monday through Friday. The service center is closed on all company recognized holidays.

Gate Access

The gate for facility access is key card controlled. The card reader pedestal is on the left-hand side of gate entrance. To open gate personnel must have an authorized security access card. All First Response personnel that may be called upon for response to the Island have received the necessary key card clearance.

Material

We will maintain a trailer at our Vashon facility, which will be used to carry materials needed in case of a gas emergency (see Material and Tool List Available at the Facility, page 14).

During emergencies this trailer will be picked up by the first PSE employee to respond, which may not necessarily be a gas employee.

REDACTED

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REDACTED

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FERRY PROCEDURE

WASHINGTON STATE FERRY SYSTEM (WSF)

Adopted 12-22-98

Current information: www.wsdot.wa.gov/ferries/schedules/current

Reviewed 06/02/06

PRIORITY LOADING PROCEDURE - GAS EMERGENCY

This procedure addresses gas emergencies only.

There are no hard and fast rules relating to who qualifies for priority loading of utility vehicles on ferry routes. The WSF Operations Watch Supervisor is the key contact person to arrange priority loading and will make the ultimate decision whether or not to approve such a request.

In order to reduce the possibility for abusing the system for personal benefit, the Operations Watch Supervisor will only accept loading requests from PSE's Gas Operations Dispatchers. Employees will not be able to arrange their own priority loading with the dock attendants.

The procedures to be followed are:

- The Gas Operations Dispatcher has the responsibility to **determine if the emergency in question requires an immediate response** necessitating priority loading on a Washington State ferry.

NOTE: In general, events such as broken and blowing lines, Class A leaks, inside odors, and possible CO poisoning would meet this test. There may be other valid emergencies such as employee injuries or vehicle accidents, but these can adequately be covered by local emergency responders and probably don't require special loading of PSE personnel. The WSF Operations Watch Supervisor will rely on our Dispatchers to make proper judgments.

- If the emergency meets this test, the dispatcher shall **contact the WSF Operations Watch Supervisor. Call** XXXXXXXXXX

- **Provide** the following **information**.

Name and contact number of Gas Operations Dispatcher calling

Type of gas emergency necessitating priority boarding

Ferry route affected

Number and type of vehicles requiring priority loading

Estimated arrival time of vehicles at terminal

- Dispatcher shall **obtain** the following **information** from the WSF Operations Watch Supervisor. **Record the information** on the Emergency Report form. **Communicate approval information** to vehicles involved.

Name of Operations Watch Supervisor

Date and time of request for priority loading

Confirmation of approval of PSE's request

- The **Operations Watch Supervisor will contact the dock attendant** at the affected terminal and communicate the information.

- **If difficulties arise** at the terminal, the dock attendant should be asked to contact the Operations Watch Supervisor. PSE's Dispatcher may also call as well to confirm the previously agreed to arrangements. In no case shall PSE employees at the dock engage in arguments regarding loading. All such difficulties, especially those resulting in a delayed response, shall be recorded on the Emergency Report form.

PUBLIC VERSION

DRIVING DIRECTIONS TO FERRY TERMINALS

Southworth Terminal

11564 SE State Hwy 160

Southworth, WA 98386

Coming from the South:

- Take **I-5 North**
- Take **exit 132** and proceed West on **Hwy 16** approximately 35 miles to **Hwy 160 exit**
- Take **Hwy 160 (Sedgwick road)** exit
- Turn Right onto **Hwy 160** at stop sign and proceed **approximately 7 miles to yet another stop sign**
- Turn **right**; ferry dock straight ahead.

Coming from the North:

- Take **I-5 South**
- Take the **WA-16 West/SO 38th ST** exit, **exit #132**, towards Gig Harbor/Bremerton.
- Keep **Right** at the fork in the ramp
- Merge onto **WA-16 W**
- Take **Mullenix Road** exit
- Turn Right **onto SE Mullenix Road**
- Turn Left onto **Olalla Valley Rd SE**
- Turn Left onto **Banner Rd SE**
- Turn Right onto **Sedgwick Rd SE/WA-160**
- Turn Right onto **SE Southworth DR/WA-160**
- Turn Left onto **Rocky RD SE**
- You're there!



Fautleroy Terminal

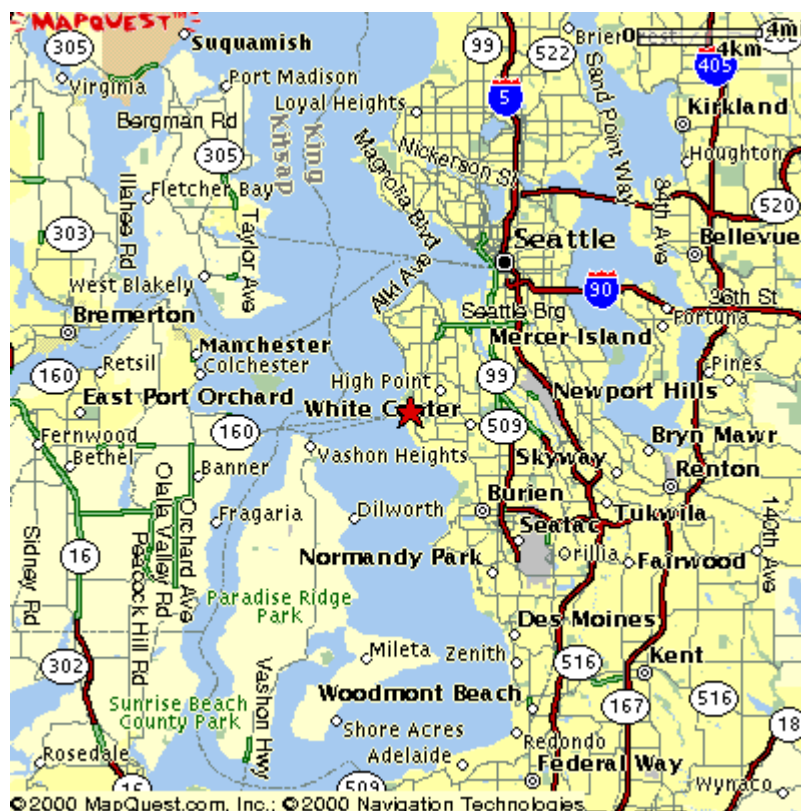
4829 SW Barton
Seattle, WA 98136

Coming from the South:

- Take **I-5 North**
- Take the **WA-599 North** exit, **exit number 156**, towards **Tukwila/W. Marginal Way**
- Merge onto **WA-599 N**
- Take **WA-99 N**
- Take the **Des Moines Dr./14th Ave SO** exit
- Keep **Right at the fork** in the ramp
- Turn Left onto **14th Ave S**
- Turn Left onto **S Cloverdale St**
- **S Cloverdale St** becomes **1st AVE S**
- Turn sight right onto **Olson PL SW**
- Turn slight Right onto **SW Roxbury St**
- Turn Right onto **35th AVE SW**
- Turn Left onto **SW Barton ST**
- Turn Left onto **California AVE SW**
- **California AVE SW** becomes **SW Brace Point DR**
- Turn slight Right onto **SW Wildwood PL**
- Turn Right onto **Fautleroy Way SW**
- Turn Left onto **SW Barton ST**

Coming from the North:

- Merge onto **I-5 S**
- Take the **W SEATTLE FWY/COLUMBIAN WAY** exit, exit number **163A**.
- Keep **RIGHT** at the fork in the ramp
- Merge onto **W SEATTLE BRIDGE**
- Stay straight to go onto **FAUTLEROY WAY SW**
- Turn **RIGHT** onto **SW BARTON**



Pt. Defiance / Tahlequah Terminal

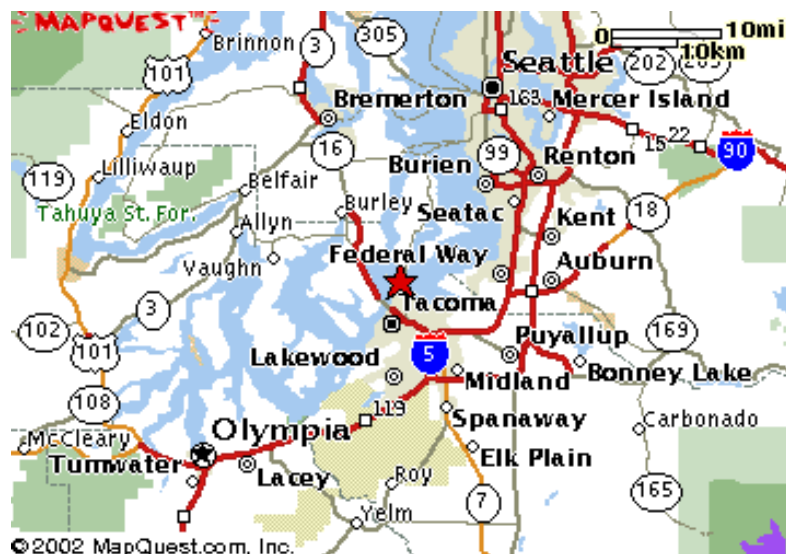
5810 N. Pearl St.
Tacoma WA 98405

Coming from the South:

- Merge onto **I-5 N**
- Take the **SO. 38 ST. exit** – exit number **132** toward **GIG HARBOR WA-16/BREMERTON**
- Take the **S 38 ST WEST** ramp toward **GIG HARBOR/WA-16 W/ BREMERTON/TACOMA MALL**
- Keep **left** at the fork in the ramp
- Merge onto **WA-16 W**
- Take the **6th AVE** exit toward **WA-163**
- Turn **LEFT** onto **6th AVE**
- Turn **RIGHT** onto **N PEARL ST**
- Stay **straight** to go onto **N PEARL ST/WA-163**

Coming from the North:

- Merge onto **I-5 S.**
- Take the **WA-16 W/SO. 38 ST. exit-** exit number **132-** towards **GIG HARBOR/BREMERTON**
- Keep **RIGHT** at the fork in the ramp
- Merge onto **WA-16 W**
- Take the **6th AVE** exit toward **WA-163**
- Turn **LEFT** onto **6th AVE**
- Turn **RIGHT** onto **N PEARL ST**
- Stay straight to go onto **N PEARL ST/WA-163**



ROLES AND RESPONSIBILITIES OF THE SERVICE PROVIDERS

Infrasource Contractors (IFS) performs the installation of new customer construction on both residential and commercial gas services. They perform gas system upgrades and replacements, as well as, gas system operation and maintenance. In addition, Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

Infrasource Contractors (IFS) notifies Gas Dispatch when they get on the ferry going to the island and again when they are leaving the island.

MATERIAL AND TOOL LIST AVAILABLE AT THE FACILITY

Vashon Reserve Emergency Supply Parts and Equipment

Weld Equipment

Oxy/acetylene - Two bottles each of oxygen and acetylene will be stored at the facility. If additional Oxy. Act. Is needed it can be obtained from

XX

Equipment store on the trailer at PSE's facility

Squeeze Tools:

4" and 6" PE Squeeze Machines and Hydraulic pump
Small steel squeeze machine
Large steel squeeze machine

Valve keys:

One standard
One long (8' or better)

Leak Clamps:

Full circle clamps - 2" by 12" long - two
Full circle clamps - 4" by 12" long - two
Full circle clamps - 6" by 12" long - two

Band clamps - 1/2", 3/4", 1", 1 1/4", 2", 4" and 6"

Shoring:

Two 24" spreaders and two - 4 X 4' sheets of board
12' ladder

Incidental equipment:

Wood plugs - variety of sizes
Environmental Packs (two)
Fire Extinguisher

PUBLIC VERSION

AGREEMENT BETWEEN PSE AND VASHON FIRE DEPARTMENT

PSE Operations personnel initially met with the Vashon Fire department on December 17, 2001. As a result, the guidelines below were agreed to by both the Vashon Fire Department (VFD) and Puget Sound Energy.

Since that time, PSE has provided Emergency Responder Training every couple of years at the VFD Training facility. In addition, VFD personnel are invited to attend the same program at our PSE training sites in Tacoma and Georgetown annually. Also, our PI Inspector for Vashon visits the VFD facility occasionally throughout the year.

Response Coordination is discussed at each of these training sessions and meetings.

PSE Operations

- **Communication with the Beachcomber**
PSE is communicating with the Beachcomber and will continue to stay in touch with them.
- **Emergency Center**
PSE will participate with the Vashon Fire Department regarding Emergency Center Operations. PSE's contact is [REDACTED], **Manager Operations Continuity**, [REDACTED]
- **Open House**
PSE will participate in the Fire Department Open House. Our contact for this is either [REDACTED] or [REDACTED]
[REDACTED]
- **Natural Gas Training**
PSE provides natural gas emergency training, our contact is: **[REDACTED], Community Affairs Program Manager**, [REDACTED]
- **Road Closed Signs:**
PSE has 12 plastic barricades at our Vashon Facility, located next to the Oxygen/ Acetylene storage rack (see attached diagram).

The Fire Department can gain access by using the Knox box.

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➤ **Direct Communication With Dispatch**

Our dispatch numbers are:

ELECTRIC-

Fire and police hit line for direct access to Electric Dispatch

XXXXXXXXXXXXXX

XXXXXXXXXXXXXX

- Use this number to gain record information

GAS

Fire & Police hot line for direct access to Gas Dispatch

XXXXXXXXXXXXXX

XXXXXXXXXXXXXX

Use this number to gain record information from Gas Dispatch

XXXXXXXXXXXXXX

➤ **Vashon Response Time**

PSE's goal is to meet or exceed the 55-minute SQI (Service Quality Index) agreed to with the WUTC.

➤ **Annual Valve Surveys**

PSE's Gas First Response PI (Public Improvement) Inspector will meet with the Vashon Fire Department annually. They will provide an updated service valve list and review the completed service valve survey results with the chief and his staff.

➤ **Tools & Material**

We will review the number of valve keys and wooden plugs they presently are equipped with, re-supply where needed.

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