Kittitas County Emergency Response Plan

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Users Guide

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Emergency Response Plan Kittitas - GAS

How Kittitas is served

Regular business hours:

During regular business hours we will utilize employees who are working in Kittitas. This could include Gas First Response personnel or SC&P.

After Hours:

Outside of normal business hours we will first contact the Gas First Response employees who live in Kittitas. Two of these employees are expected to provide 24 hour 7 days per week coverage on an alternating week basis. If one of the four resident employees is not going to be available, we will move a First Responder from the west side of the mountains. If none of these people are available, use the normal callout procedure, calling the closest person(s) to the emergency.

What to do if the pass is closed and support is needed:

The primary link between the Kittitas service territory and the rest of the company is I-90. If inclement weather has the pass closed and support personnel or material are required form the West side, call the System Manager at xxxxxx, xxxxxxxx or xxxxxxxx to make arrangements for aerial transport to Ellensburg.

	Home	Cell	Pager	Pvt ID	Addr	Job
XXXXXXXXX	XXXXXXXXXXXXX	xxxxxxxxxxx	XXXXXXXXXXXXX	xxxx	xxxxxxxxxxxxxxxx, Ellensburg	CFS Tech
XXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXX	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Fitter
XXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX XXXXXXXXXXXXXX	XXXX	xxxxxxxxxxxxx, Ellensburg	PI Inspector
XXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX	xxxx	xxxxxxxxxxxxxxxxxx, Cle Elum	PI Inspector
XXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXXX	XXXXXXXXXXXXX XXXXXXXXXXXXXX	XXXX	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx	Supervisor

PSE gas staff who reside in/near Kittitas

• These personnel have received basic training on regulator station operations and using the main line valves to control the 16" high pressure main.

<u>PSE support Staff in Kittitas –</u>

Knowledge of area and keys to facilities

	Home	Cell	Pager	Nextel	Addr	Job
xxxxxx	xxxxxxxxxxx				Kittitas	CSR1
xxxxxxxxxx	*****	xxxxxxxxxxx xxxxxxxxxxx		xx	Cle Elum	Field Rep
xxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx			Ellensburg	Comm Rel MGR
xxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxx			Ellensburg	Operations
						Support
						Specialist

xxxxxxxxx, xxxxxxxx, and xxxxxxxxx all carry current flagging cards, as do the electric servicemen xxxxxxxxxxxxxx and xxxxxxx noted below.

PSE Electric servicemen in Kittitas

	Dispatch	After hours	Sys Mgr	Addr	Job
xxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	Cle Elum	Serviceman
xxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	Cle Elum	Serviceman

Facilities

Puget Sound Energy's Kittitas Base is located just Off I-90 at Exit 101 West of Ellensburg.

<u>Address</u>

xxxxxxxxxxxxxxxxxxxxxxxxxx, Thorp

Map and Driving Directions to Facility

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REDACTED

PUBLIC VERSION

REDACTED

PUBLIC VERSION

<u>Key Number</u>

xxxxx fits the door and electronic gate **xxxxx** opens the door to the tool room **Access Card** – unlocks all keypad readers

You will need a **PSE EXXXX** or **access card** to enter the facility – Note there is a Lock Box near the front door that a **EXXX** Key will open. In the lock box is an access card as well as a key to the front door/Yard as well as the tool room.

<u>Material</u>

PSE maintains a trailer at our Kittitas facility, which will be used to carry Tools and materials needed in case of a gas emergency (see Material and Tool List Available at the Facility, page 8,9).

Map of Distribution and Supply System

See the following OP (Operations) maps: 264.230 (City of Thorp) 268.230 (Dist Reg and svc center) 272.230 272.236 272.248 272.254 276.236 276.230 276.242 276.248 (gate station) 276.254 (City of Kittitas) 280.230 280.242 (river crossing) 280.248 280.236 284.248 284.254 264.224 (Taneum creek crossing) 260.224 260.218 256.218 252.212 248.212 (CleElum river x'ing and DR) 248.206 (Cle Elum) 248.200 (Suncadia resort) 244.200 248.194 244.194 (Tumble Creek resort)

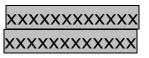
Roles and Responsibilities of the Service Providers and others

PSE performs the installation of new customer construction on both residential and commercial gas services, as well as, gas system operation and maintenance. Infrasource Contractors (IFS) responds to breaks at the request of PSE Gas Dispatch.

Mutual Assistance Agreement City of Ellensburg:

PSE has entered into a mutual aid agreement with the municipal natural gas utility at the City of Ellensburg. In the case of emergency they can be reached through the following numbers.

City of Ellensburg natural gas (daytime)	
Kittitas County 911 (dispatch after hours)	



xxxxxxxxxx City of Ellensburg Gas engineer

xxxxxxxxxxx

Williams Pipeline:

xxxxxxxxxxxxxx – Operations Technician

Cell	xxxxxxxxxxxx
Office	xxxxxxxxxxx
Sat	xxxxxxxxxxx

Material and Tool List Available at the Facility

Kittitas Emergency Supply Equipment

Weld Equipment

Oxy/acetylene - One bottle each of oxygen and acetylene will be stored at the facility in the warehouse.

Equipment store on the trailer at PSE's facility

Squeeze Tools:

4" and 6" PE Squeeze Machines and Hydraulic pump

Breathing Air:

4 – 1 hour bottles4 – 5 min bottles4 – large face masks

Electrofusion:

2", 4" and 6" clamps 1 – 2500 watt generator Electrofusion machine

Leak Clamps:

Full circle clamps - 2" by 12" long - two Full circle clamps - 4" by 12" long - two Full circle clamps - 6" by 12" long - one

PUBLIC VERSION

Incidental equipment:

Wood plugs – variety of sizes Fire Extinguisher

Tool Room Inventory:

Shoring: - in tool room
Three 24" spreaders and pump
Four - 4 X 4' sheets of board (in PSE secured parking)
Four - 4 x 8' sheets of board (in PSE secured parking) **Fusion:**2" and 4" plates facer etc.

Flagging:

Signs and standards – Available in PSE secured parking in area next to pre-tested pipe

Covered Storage next to covered parking:

Pre tested pipe 1¼", 2", 4" and 6" pipe. Valve Keys

Backhoe

PSE does not maintain a backhoe at the Kittitas facility. When a backhoe has been required one has been either rented from Potelco (who co-occupies the base) or United Rentals located in Ellensburg.

In the case of an emergency where a backhoe is required on site the following options are presented:

- 2. The City of Kittitas has an operator and hoe that can be used for emergencies within the city limits of Kittitas if they can be reached and the equipment is available. They can be reached at xxxxxxxxx during normal working hours. The operator's name is xxxxxxxx.



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