
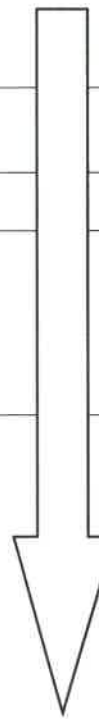




| | | General rate case | Rate / Surcharge | |
|--|---|--|---|--|
| | | \$ (%) | \$ | |
| 1. Cover letter which must: (a) Provide a description of the filing, and the requested action, in understandable terms. Technical terms are acceptable but descriptions must use common terms so the public can easily understand the impact of the filing. Acronyms, if used, must be defined before they are used in the text of the letter. | WAC 480-07-530 1(a) through WAC 480-07-530 1(c) | | | |
| (b) The cover letter must state why the filing is being made (e.g., increased costs for water testing). | WAC 480-07-530 (b) | | | |
| (c) The cover letter must describe each service that is impacted and the dollar and percentage change for each service as well as the net impact of all changes on the company's total regulated revenue. | WAC 480-07-530 (c) | | | |
| 2. Revised tariff pages The proposed tariff must include explanatory markings (as described in WAC 480-80-105) to highlight proposed changes. | WAC 480-07-530(2) WAC 480-80-105 | | | |
| 3. Customer Notice. A copy of the notice mailed to customers must be included. | WAC 480-07-530(3) | | | |
| 4. Work papers The supporting work papers for the test period including: | | Rate Model | Rate Model | |
| (a) A calculation of the revenue impact of proposed rates by each class affected; | WAC 480-07-530 (4) |  |  | |
| (b) Balance sheet and statement of revenues and expenses; | WAC 480-07-530 (4) | | | |
| (c) Depreciation schedule; | WAC 480-07-530 (4) | | | |
| (d) Adjustments proposed including a schedule showing adjustments to the statement of revenues and expenses, including any restating adjustments and/or pro forma adjustments including the effect of proposed rates. | WAC 480-07-530 (4) | | | |
| (e) Work papers that explain both restating and pro forma adjustments that the company proposes, specifying all relevant assumptions, and including specific references to charts of accounts, financial reports, studies, and all similar records relied on by the company in preparing its filing, and its supporting testimony and exhibits. | WAC 480-07-530 (4) | | | |

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|--|------------------------------------|--|---|--|
| (f) Usage statistics verifying test year revenues and proposed revenues. | WAC 480-07-530 (4) |  |  | |
| (g) Public water system identification number assigned by the Washington department of health for each system that the new rates will affect. | WAC 480-07-530 (4) | | | |
| (h) Schedule showing separation of revenues and expenses between regulated and non-regulated operations. | WAC 480-07-530 (4) | Noted in cover letter but no list of services or detail provided. | Noted in cover letter but no list of services or detail provided. | |
| (i) Information about every transaction with an affiliated interest or subsidiary that directly or indirectly affects the proposed rates. This information must include: A full description of the relationship, terms and amount of the transaction, the length of time the relationship has been ongoing, and an income statement and balance sheet for every affiliated entity. | WAC 480-07-530 (4) | | | |

Affiliated interest WAC 480-110-575

Transactions that occur between the company and its affiliated interests, and the company and its subsidiaries. Affiliated interest is every corporation owning five percent or more of the voting securities of such public service company and doing business with the person or corporation.

Securities WAC 480-110-525

Before a water company issues stocks, evidence of ownership, or other evidences of indebtedness must file with the commission notice.