

**COMMUNITY SOLAR COMPANY
2018
ANNUAL REGISTRATION RENEWAL AND REPORT**

FOR

Registered Name of Business on file with Commission

Sustainable Holdings, LLC

dba:

Official Mailing Address

PO Box 820687

City

Vancouver

State

WA

ZIP Code

98682

Official Email Address

jason.joner@sunstrom.com

'X' if any information listed above has been updated

Report Year Ended: December 31, 2018

Inquiries concerning this Annual Report should be addressed to:

Name:	Jason B. Joner		
Title:	Manager		
Address:	PO Box 820687		
City:	Vancouver		
State:	WA	Zip Code:	98682
Telephone:	360-903-5403		
Email:	jason.joner@sunstrom.com		

SUBMIT TO:

<https://www.utc.wa.gov/docs/Pages/ElectronicFiling.aspx>



REPORT MUST BE RECEIVED NO LATER THAN: May 1, 2019

Please refer to the Instructions for Completing the Annual Report on Page 2

INSTRUCTIONS FOR ANNUAL REPORT COMPLETION

Commission Authority

The purpose of this form is to collect financial and operational information from community solar companies regulated by the Washington Utilities and Transportation Commission (UTC). The UTC's authority for requiring this report is found in RCW 80.04.080. This report is a non-confidential public use form.

Certification

An authorized officer, partner or owner must sign the Annual Report Certification. Unsigned reports are considered incomplete and may be subject to penalties.

Regulatory Fees

Regulatory fees are set by UTC order A-140166.

Deadlines and Penalties

All community solar companies regulated by the UTC are required to complete this form, including all schedules. **Failure to properly complete all schedules will result in the report being considered incomplete and subject to penalties.**

Completed forms AND regulatory fee payments must be received by the UTC no later than May 1. Failure to file a complete the annual report by the above deadline will result in a financial penalty of \$250 if filed between 1 and 30 days late, \$500 if filed between 31 and 60 days late, and \$1,000 if filed between 61 and 90 days late. Failure to file a complete report within 90 days may result in additional penalties.

In addition to the above statutory penalty, failure to pay the regulatory fees by the above deadline will result in a 2 percent penalty on the regulatory fee amount due and a 1 percent monthly interest charge on the unpaid balance of the regulatory fee amount due.

Extension Requests

You may file a written request for an extension to file the completed annual report; however, **the UTC will not extend the deadline for paying regulatory fees.** Extension requests must be filed with the commission by **April 15th**, must state a valid reason explaining why the extension is needed, and must identify a date certain by which the report will be filed with the UTC. Even if your request is approved, you will still be liable for penalties and interest payments if you fail to pay your regulatory fees by May 1. Extension requests can be filed online at:

<http://www.utc.wa.gov/docs/Pages/ElectronicFiling.aspx>

Completing Information

- **Do NOT leave numeric fields blank** or it will be considered incomplete. For non-applicable numeric fields, **enter 0**.
- Non-applicable text fields, and those where the "X if same as" option is selected, may be left blank.

Confidential Status

Companies regulated under RCW Title 80, including community solar companies, may claim certain information in this report as confidential. To apply confidential treatment, the company must properly mark confidential documents as described in WAC 480-07-160. **The regulatory fee calculation schedule is not a confidential document and will not be treated as confidential under the rule.** To view the confidential requirements in WAC 480-07-160, please visit the following site:

<apps.leg.wa.gov/WAC/default.aspx?cite=480-07-160>

Electronic Filing and Payment

To obtain an electronic copy of this template, submit a report online or pay your regulatory fees online visit:

<https://www.utc.wa.gov/regulatingIndustries/Pages/annualReports.aspx>

Staff Contact

Benjamin Sharbono at (360) 664-1157 or Benjamin.Sharbono@utc.wa.gov

TTY Toll-Free phone number 1-800-416-5289

PREPARER INFORMATION

'X' if Preparer same as Cover:

Person who prepared report:

Title:

If different; Company Name:

Telephone:

Principal Business Address:

City:

State:

Zip:

COMPANY INFORMATION

Washington Unified Business Identifier (UBI) No.: 603 139 032

(If you do not know your UBI No. please contact Business Licensing Service at 1-800-451-7985 or BLS@dor.wa.gov)

Business Structure (please enter the appropriate designation): LLC

Please enter: Individual/Sole Proprietor, Partnership, LP, LLP, LLC, Corporation, or Nonprofit Corporation

Date First Organized or Regulated: 8/24/2011

'X' if Address is same as Cover:

Business Physical Address:

City:

State:

Zip:

Telephone:

Fax:

Business Website:

Accounting Records Information

'X' if Address is same as above:

Location of Books & Records:

City:

State:

Zip:

Method of Accounting: Cash

Please enter: Cash or Accrual

CERTIFICATION

I have examined this report and to the best of my knowledge and belief, all statements of fact are accurate, the financial statements, for the period from January 1, 2018 to December 31, 2018, contained in this report, correctly reflect the business affairs of the respondent.

(PLEASE VERIFY THAT ALL SCHEDULES ARE ACCURATE AND COMPLETE BEFORE SIGNING)

You may electronically sign by typing your signature in block.

X Jason B. Joner

Date 5/1/2019

Name Jason B. Joner

Title Manager

Company Sustainable Holdings, LLC

Street Address PO Box 820687

City Vancouver

State WA

Zip Code 98682

Telephone 360-903-5403

Email jason.joner@sunstrom.com

OWNERSHIP

Instructions:

- List the first name (or Company Name), last name (or State of Registration), title, and percentage of all owners **holding directly or indirectly five percent or greater** of voting securities of the Company.
- Group all owners holding less than five percent as 'Other Owners'.
- **Represent Percentage in decimal form (e.g., 80% is entered as 0.8000).**

First Name (or Company)	Last Name (or State Registered)	Title	Ownership
Joshua	Barton	Manager	0.5000
Jason	Joner	Manager	0.5000
Other Owner's holding less than 0.0500 (5%) individually			

Industry Specific Information

Does the company understand and acknowledge the responsibilities under Washington Administrative Code 480-103-135?

Please type Yes or No:

List current Administrative and Emergency Contact

Name/Title	Principle place of business	Phone Number
Joshua J.I. Barton, Manager	PO Box 820687, Vancouver, WA 98682	360-903-8176
Jason B. Joner, Manager	PO Box 820687, Vancouver, WA 98682	360-903-5403

Please Indicate all additional Documents submitted with this annual reapplication and report:

<input checked="" type="checkbox"/>	Current Balance Sheet
<input type="checkbox"/>	Prospective Income Statement (Profit and Loss Statement)
<input type="checkbox"/>	Evidence of Escrow

APPLICATION SCHEDULE 1

Description of Services

Instructions

- Describe all services that the company currently, or intends to, offer.
- Explain the financial model for services.

1. Maintain the existing 23.01kWp community solar project located at 17402 NE Delfel Road, Ridgefield, Washington, that was placed in service on 11/08/2011 (the "Fairgrounds Project").
2. Receive renewable energy incentive payments for the Fairgrounds Project, and allocating and paying appropriate amounts of such payments to owners of the Fairgrounds Project.
3. Communicating with WSU and the commission about changes in program participants for the Fairgrounds Project.

APPLICATION SCHEDULE 2

Technical Administration Competency Statement

Instructions

- Description of the technical administrative competency (i.e., project management experience) of the principal personnel that the company will use to provide the proposed services

1. Sustainable Holdings, LLC developed and has administered the Fairgrounds Project since 2011.
2. Joshua J.I. Barton, manager and a 50% participant in the Fairgrounds Project, has over 20-years of construction and business management experience.
3. Jason B. Joner, manager and a 50% participant in the Fairgrounds Project, has over 15-years of experience with the development, project management, and administration of renewable energy projects.





REGULATORY FEE CALCULATION SCHEDULE

Due May 1, 2019

Company Name:

Sustainable Holdings, LLC

Annual Report Year

2018

In accordance with RCW 80.24.010 "Regulatory Fees", the Commission requires community solar companies to file reports of gross intrastate operating revenue and pay fees on that revenue. Every company subject to regulation shall file with the Commission a statement under oath showing its gross intrastate revenue for the preceding year and pay to the Commission a fee as instructed below.

Renewal Registration Fee

1 Registration Renewal Fee (WAC 480-103-010)	\$350.00
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Regulatory Fee Calculations

2 Total Gross Intrastate Operating Revenue**				9,967.93
3 If Line 1 is under \$20,000, enter \$0, otherwise Line 1, upto \$50,0000, x .1%	-	x	0.001	0
4 If Line 1 is over \$50,000, enter Line 1 less \$50,000 x .2%	-	x	0.002	0
5 Total Regulatory Fees owed (add lines 2 and 3).				\$0.00

Note - There is a minimum twenty dollar regulatory fee.

Agency Use Only 001-111-0268-160-01

Penalty & Interest Calculations

6 Penalties on Regulatory Fees being paid after May 1				
6a Total Penalties on Regulatory Fees owed (enter amount from Line 5 x 2%)	-	x	0.02	-
7 Interest on Regulatory Fees being paid after May 31				
7a Number of months past May 31 x Amount from Line 5 x 1%	-	x	-	x
8 Total Penalties and Interest owed (Line 6a plus Line 7a)				\$0.00
9 Total Regulatory, Penalties and Interest Fees Due (Line 5 plus Line 8)				
				\$0.00
10 Total Fees Due (Add Line 1 and Line 9)				\$350.00

Agency Use Only 001-111-0268-160-11

****Note:** Gross Washington intrastate operating revenue is defined as all revenue collected for the year from rates under tariffs, and contracts on file at the Washington Utilities and Transportation Commission. The revenues subject to the commission's regulatory fees are gross Washington intrastate operating revenues before deductions for uncollectibles, unbillables or the payment of state and federal taxes, i.e. "Gross Revenues" means before any deductions from Revenue Receipts.

COMMISSION USE ONLY

Reception #:		001-111-0268-141-01	
Reference:	AR2018	001-111-0268-141-11	
Payment ID:		001-108-0170-141-13	
		001-111-0268-232-01	

001-111-0268-232-11

001-111-0268-032-20

001R-111-0268-032-20 (

)

Total Paid:

PAYMENT INFORMATION

Utilities and Transportation Commission (UTC) accepts the following methods of payment

Cash (in-person at the UTC)

Deliver Cash to:
1300 S. Evergreen Park Drive S.W.
Olympia, WA 98504

Check (must be in US Funds)

Deliver to the UTC Office above or Send Checks to:
Utilities and Transportation Commission
PO Box 47250
Olympia, WA 98504-7250

Online payments* (ACH, American Express, Discover/Novus, MasterCard, Visa)

To pay online visit:

<https://www.utc.wa.gov/regulatedIndustries/Pages/online-payments.aspx>

Pay-by-phone (credit card payments only) at (360) 664-1349

**Please note: A convenience fee of 2.5 percent (minimum of \$3.95) is charged by Official Payments for using the credit card processing service.*

FILING YOUR REPORT

All annual reports and regulatory fees must be received by the UTC no later than May 1 each year (or the following business day if May 1 lands on a weekend). **In 2017, the UTC changed its procedural rule, WAC 480-07-140, requiring formal communications with the UTC be submitted electronically.**

Submit reports online:

<https://www.utc.wa.gov/docs/Pages/ElectronicFiling.aspx>

**Typical Average Service Lives
Salvage Rates, and Depreciation Rates
Water Utilities**

NARUC (1996) Account Numbers Class A B C	<u>Class of Plant</u> Source of Supply Plant	Average Service Lives Years **	Net Salvage Percent %	Depreciation Rate Range	
				Short	Long
				301	Organization
302	Franchises	XXX		XXX	XXX
303	Land and Water Rights	XXX		XXX	XXX
304	Structures and Improvements	35-40		2.86%	2.50%
305	Collect. and Impounding Res.	50-75		2.00%	1.33%
306	Lake, River and Other Intakes	35-45		2.76%	2.22%
307	Wells and Springs	25-35		4.00%	2.86%
308	Infiltration Galleries and Tunnels	25-50		4.00%	2.00%
309	Supply Mains	50-75		2.00%	1.33%
310	Power Generation Equipment	10-15		10.00%	6.67%
<u>Pumping Plant</u>					
304	Structures and Improvements	35-40		2.86%	2.50%
311	Pumping Equipment	20			5.00%
311	Other Pumping Plant	25			4.00%
<u>Water Treatment Plant</u>					
304	Structures and Improvements	35-40		2.86%	2.50%
320	Water Treatment Equipment	20-35		5.00%	2.86%
<u>Transmission and Distribution Plant</u>					
304	Structures and Improvements	35-40		2.86%	2.50%
330	Distribution Reservoirs and Tanks	30-60		3.33%	1.67%
331	Trans. and Dist. Mains	50-75		2.00%	1.33%
331	Fire Mains	50-75		2.00%	1.33%
333	Service Connections	30-50		3.33%	2.00%
334	Meters	20-25	10	5.00%	4.00%
334	Meter Installations	40-60		2.50%	1.67%
335	Hydrants	40-60	5	2.50%	1.67%
<u>General Plant</u>					
304	Structures and Improvements	35-40		2.86%	2.50%
339	Other Plant	40-60		2.50%	1.67%
340	Office Furniture and Equipment	20-25	5	5.00%	4.00%
341	Transportation Equipment	7	10		14.30%
342	Stores and Equipment	20			5.00%
343	Tools, Shop and Garage Equip.	15-20	5	6.67%	5.00%
344	Laboratory Equipment	15-20		6.67%	5.00%
345	Power Operated Equipment	10-15	10	10.00%	6.67%
346	Communication Equipment	10	10		10.00%
347	Miscellaneous Equipment	10	10		10.00%
348	Other Plant Assets	10	10		10.00%
348	Water System Plan	6	10		16.67%

** These lives are intended as a guide; longer or shorter lives should be used if experience shows it is warranted.