



2601 SR 509 North Frontage Road  
Tacoma, Washington 98421

TACOMA PUBLIC UTILITIES

February, 3 2017

State of Washington Utilities and Transportation Commission  
Attn: Kathy Hunter, Rail Safety Manager  
1300 S. Evergreen Park Drive S.W., P.O. Box 47250  
Olympia, WA 98504-7250

**Re: Request to Extend GCPF Application TR-161009**

Kathy,

As you are aware, Tacoma Rail submitted an application requesting disbursement from the Grade Crossing Protective Fund (GCPF) on 9/23/16 and was awarded the GCPF grant on 10/6/16 specifically outlined in WUTC Docket No. TR-161009.

Per the terms of this agreement, Tacoma Rail was required to complete the purchase and installation of specific signage, and submit a reimbursement request for all installed signage at 70 grade crossings by 12/31/16. This was a challenging task given Tacoma Rail couldn't purchase the signs until the GCPF grant was awarded, and then had to wait 19 days until the signs arrived from the vendor. Once the signs arrived, Tacoma Rail crews worked diligently to install them by the 12/31/16 deadline.

While I was focused on the installation of the signs by the deadline, I underestimated the administrative burden associated with this project. Specifically, as the installations were underway I didn't realize that pictures of each crossing needed to be submitted with the reimbursement request. Moreover, given routine year end duties, other regulatory deadlines (Oil Spill Contingency Plan Development) and the Holidays, I failed to submit a written request for an extension to complete the administrative portion of the GCPF grant agreement.

Following the installation of the signs, many of them have been run over, vandalized or stolen and Tacoma Rail continues to reinstall them as they are reported or discovered during our routine track inspections.

I am respectfully requesting any opportunity to extend this agreement subsequent to its expiration. If the request is approved, TR will commit to submitting a request for reimbursement by 3/10/17.

Your consideration of this request is greatly appreciated.

Sincerely,

  
Kyle Kellem  
Tacoma Rail Roadmaster  
(253) 377-3554

Cc: Alan Matheson, Tacoma Rail Assistant Superintendent