

First Revision of Sheet No. 3
Canceling
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WN U-2

Washington Water Service Company

For Commission's Receipt Stamp

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WATER SERVICE
RULES AND REGULATIONS

Rule 16 – Sprinkling and Irrigation

(M)

Water used for sprinkling and irrigation must be paid for at the regular prescribed tariff rates for such service. The hours for such use will be as prescribed from time to time by the Utility. During peak use months (June through September), and at such other times when demand may be high, the Utility may prohibit or limit sprinkling and irrigation to preserve water for domestic consumption.

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No person will use water for sprinkling or irrigation purposes during any fire in the area, and all sprinkling or irrigation must be stopped immediately when a fire alarm is sounded. Water use may resume three (3) hours after the fire has been extinguished.

Rule 17 – Rates

(M)

(T)

Rates for water service and supply are those published in the Utility's tariff on file with the Commission. Unless otherwise stated in this tariff, the rates apply to a single service, to one customer at one premise. Water service must be subscribed to on an annual basis. No proration or reduction in billing is allowed unless this tariff proscribes temporary or seasonal rates.

When conditions require that two or more consumers with separate housekeeping establishments occupy the same or separate dwellings (Accessory Dwelling Units), be supplied through a *non-metered service*, the consumers using water through a single connection are considered a single customer and will be charged the base charge as provided by the schedule of rates.

When conditions require that two or more consumers with separate housekeeping establishments occupy the same or separate dwellings (Accessory Dwelling Units), be supplied through *one metered service*, consumers using water will be considered a single customer and will be charged the base charge as provided by the schedule of rates for the size of meter installed. If the consumption as shown by the meter exceeds the allowance or usage blocks for the size of the meter, the excess consumption charge will be computed at the regular rates for one customer for the size of meter installed.

See, RCW 80.28.050, RCW 80.28.080, WAC 480-110-431, WAC 480-110-433.

(N) (T)

Rule 18 – Account Set-Up Charge

(M)

An account set-up charge as specified in **Schedule X** will be made for each new account or change of account responsibility on an existing service. Such charge will be included in the initial billing to the customer. This charge includes the Utility dispatching an employee to establish a base meter reading. An account set-up charge does not apply to installation of a new meter.

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WATER SERVICE
RULES AND REGULATIONS

Rule 26 – Compound Meter Procedures

(M)

'Compound Meter' – is a combination of a large meter and a small meter, with a special change-over valve to accurately measure an extremely broad range of flow rates.

When the Utility determines that a compound meter is needed to accurately measure flow rates, then a compound meter is billed as a single customer; this is done by applying the larger meter size to determine the monthly metered rate service per **Schedule 2** for base rate and usage blocks; the total billed usage amount is determined by combining the usage of both the large and small meters.

Rule 27 – Water Leak Procedures

(M)

When the Utility determines that a leak has occurred on the customer's property, the Utility will adjust the customer's bill; after the customer submits a bill from a plumber or other evidence that the leak has been repaired, the Utility must re-calculate the customer's bill for the 'relevant time period'. The 'relevant time period' for this adjustment will not exceed two (2) months for any given leak. The customer's bill will be adjusted by:

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- Estimating the customer's 'projected normal usage' during the relevant period(s) and billing this amount according to the usage rate shown on **Schedule 2**.
- Billing the 'excess usage' during the relevant period using 50% the usage rate(s) shown on **Schedule 2**.
- Crediting the difference between the original bill for the relevant period and the sum of the bills described in Steps 1 and 2.

'Projected Normal Usage' – as an estimate of what the customer's water consumption would have been had there been no leak. This estimate will be based on the same period from the prior year.

'Excess Usage' – as the actual metered usage minus the projected normal usage.

Note: The credit described in this Rule is available to a customer only once every twenty-four calendar months.

(T)

Rule 28 - Landlord Reversion Agreement

(M)

The Utility will automatically revert accounts into the landlord's name and responsibility, when tenants move out if the Landlord Reversion Authorization has been submitted to the Utility. The form is available for download at the Utility's website or a hard copy can be requested by the landlord. Reversion will remain on file with the Utility and can only be canceled with a 30-day written notification.

(D)

Rule 29 - Meter Accuracy Testing

(M)

The Utility will perform a meter accuracy test and share the results with the customer when requested. The test will be at no charge to the customer, except when multiple tests are requested by the customer within a twelve-month period. After the first test, additional tests in a twelve month period shall be billed to a customer at a time and material basis. See, WAC 480-110-405.

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(T)(N)

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WATER SERVICE
RULES AND REGULATIONS

Rule 31 - Water Availability Analysis Charge

Any prospective customer seeking a water availability letter (sometimes called Lender Letter) or certificate of water availability from the Utility must first pay the appropriate charge as specified in **Schedule X**. A Lender Letter simply states a prospective customer's property is within the Utility's service area and that the Utility can potentially provide water service to the property. The Utility is not required to provide service to applicants requesting a Lender Letter, nor are applicants required to receive service.

If a customer needs a more detailed analysis and cost projection as to what it would take to provide service to their property or project, they must pay the Water Availability Analysis Charge as specified in **Schedule X**. If the applicant's property consists of ≤ 2 Equivalent Residential Units (ERUs), the ≤ 2 ERUs charge applies; if the applicant's property consists of ≥ 3 ERUs, the ≥ 3 ERUs charge applies. An ERU is defined using the definition provided in DOH Publication 331-441. A letter and cost projection will be provided to the applicant outlining the costs and process for moving forward to obtain water service. If a contract to provide service is not entered into by both the applicant and the Utility, the cost projection expires in 30 days. Once a contractual agreement is made, and the applicant meets the requirements of that agreement, the Utility is obligated to provide service. Once the physical infrastructure has been installed to provide service to the property or project, the applicant is required to receive service, either as a ready-to-serve or active customer.

Rule 32 - Construction Meters

Temporary water service maybe requested for customers engaged in construction and temporary activities within the Utility service area. Note that construction meters may also be referred to as hydrant meters. Monthly quantity rates and service charge listed on **Schedule No. 2** will apply to service furnished under this rule. The following conditions apply to this rule:

1. Where it is necessary to obtain a temporary or construction meter, the customer will be required to sign an agreement and deposit \$2,400 for a construction meter with a Reduced Pressure (RP) or backflow prevention assembly (BPA).
2. If hardware is lost, stolen, damaged beyond repair, relocated without Utility approval, or not inspected and tested according to requirements set forth by the Department of Health, the customer will forfeit the entire deposit. The deposit less the cost of any repairs other than those due to normal depreciation will be returned to the customer after termination of the service for which the meter was obtained.
3. If Utility requires customer to call, fax, or email the meter reading, it is the customer's responsibility to do so by the 15th of each month. Customers that do not call, fax, or email the meter reading by the 15th of each month will be charged for 10,000 cubic feet of water use.

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WATER SERVICE
RULES AND REGULATIONS

Rule 32 – Construction Meters (cont'd)

4. In the event of failure to provide a meter read for a period of:
 - Two months, meter may be removed and permit revoked (if utility is unable to contact customer).
 - Six months, the meter will be considered abandoned, and deposit forfeited.
5. Meter can only be used in locations approved by the local fire department and Utility; and meter cannot be relocated without utility approval.
6. Once water passes through meter it is no longer potable.
7. Water taken from a utility hydrant may not be transported out of the Utility's designated service area unless authorized by Washington Water in writing.
8. Meter must be inspected annually by Utility. Customer is responsible for arranging inspection appointment.
9. RP and BPA must be tested according to the requirements set forth by the Department of Health by a certified backflow specialist. Fee for testing is the responsibility of customer.
10. Utility will require customer to apply for a permanent service to obtain potable water to a premises. This rule gives customer no implied rights for obtaining building permits and permanent extensions to serve customers are to be made under Rule 8.
11. Meter is not to be used for fire protection such as fire sprinkler or on-site fire hydrants. This rule does not imply that any fire protection standards required by local or state authorities are met.
12. It is the customer's duty to notify the local fire protection agency of any connection to a fire hydrant and to disclose the intended use of water.
13. Failure of a customer to use proper spanner wrenches on the Utility's fire hydrant operating nut, or any damage to the water distribution system by the customer, can result in the immediately termination of service and use of the meter. The costs for making repairs to the damaged facilities shall be borne by the customer.
14. Persons found using water from a Utility hydrant location without the use of proper metering equipment will receive a warning letter and citation. A second citation may result in the suspension of all hydrant use permits issued to that customer for a period of six months. Additionally, copies of the citations will be sent to the local law enforcement authorities and the fire department will be notified that all hydrant use permits have been revoked.

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SCHEDULE NO. 8
SERVICE CONNECTION CHARGE

Available

Within the limits of all Water Service Areas and at Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. A charge will be made the first time a customer's service pipe, 1-inch, is connected to the Utility's main. The charge for a larger connection will be the cost of labor and materials. This charge does not include the cost of a meter, or its installation. A meter will be furnished, installed and maintained by the Utility without direct cost to the customer.
2. The Utility owns and maintains all materials involved in making a service connection.
3. The service connection charge must be paid before installation.
4. In addition, when it is necessary to bore under or trench through an existing road, the cost of boring or trenching will be in addition to the Service Connection Charge.
5. Meter will be placed in a suitable meter box located at the customer's property line, except when this is not practicable. The meter will be installed upon the customer's premises in some convenient location approved by the Utility where the meter will at all times be accessible for reading, inspection and testing. (See Rules 7, 8 & 9)
6. Service Connections will be installed within 15 days from payment, unless prior arrangements in writing are agreed upon by both the customer and the Utility.

<u>Size of Service Connection</u>	<u>Service Connection Charge</u>	
For lots requiring new service connection		
5/8 x 3/4 inch meter	\$3,950.00	(N)
Tax Gross-up of 27%	\$1,066.50	(N)
Total Short Service (Direct Connect) Connection Charge	\$5,016.50	(N)
For lots with a service line and angle stop only		
3/4 inch meter	\$515	(I)
Tax Gross-up of 27%	\$139	(I)
Total Service Connection Charge	\$654	(I)

Larger than 3/4 inch meter (new or existing service)

Labor, Materials, and Taxes

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SCHEDULE X
ANCILLARY CHARGES

Rule 6	Reconnection Charge		
	8:00 a.m. to 4:00 p.m. Monday through Friday	\$25.00	
	All other hours	\$70.00	
Rule 5	Disconnection Visit Charge	\$15.00	
Rule 18	Account Set-up Charge	\$15.00	
	Account Set-up Charge with required meter reading	\$22.50	
Rule 19	NSF Check Charge	\$15.00	
Rule 22	Credit Card Convenience Fee	\$1.25	
Rule 21	Back Flow Assembly Testing and Inspection Charge	\$ ____	
Rule 31	Water Availability Analysis Charge		(N)
	Lender Letter	\$ 20.00	
	≤ 2 ERUs	\$100.00	
	≥ 3 ERUs	\$500.00	(N)

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