

ATTACHMENT C

Register of all meetings, calls, and other ancillary steps taken to develop CenturyLink Outage Communication Plans

In Order No 3 the Commission imposed the following additional condition:

The parties shall file the San Juan County Emergency Communications Plan and the Washington State Emergency Communications Plan within three months of the effective date of this Order, in accordance with paragraph 30 below, as well as a reasonably detailed register of all meetings, calls, and other ancillary steps taken to develop such plans.

This Attachment C serves as the register of all meetings, calls and other ancillary steps taken to develop the two plans. CenturyLink, Staff and Public Council conducted most of their communications about plan development through e-mail. Consequently, most of the register entries that follow are of e-mails.

Date	Location	Identity of individuals involved	Specific action or event
10/20/15	e-mail	Leisa Bjerke, WUTC to Lisa Anderl, CTL	Transmitting courtesy copy of Order 03 Final Order Accepting and Adopting Settlement Agreement with Conditions
10/21/15	e-mail	Jennifer Cameron-Rulkowski Assistant Attorney General, Wash. State Attorney General's Office, UTC Division to Lisa Anderl, CTL	Asking parties to have their representatives for developing the emergency communications plans contact Sharon Wallace rather than John Cupp.
10/22/15	e-mail	Phil Grate to Sharon Wallace, WUTC Staff	Advising that Phil is the CenturyLink contact.
10/29/15	e-mail	Lisa Anderl to Wallace, Sharon (UTC); Cameron-Rulkowski, Jennifer (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG);	Suggesting a meeting in the San Juans on November 17.
11/02/15	e-mail	Sharon Wallace to Phil Grate	Asking for three available dates in December.
11/02/15	e-mail	Phil Grate to Sharon Wallace	Advising that December 8, 9 and 10 work.
11/04/15	e-mail	Phil Grate to Sharon Wallace	Asking about date for the San Juan meeting and the Olympia meeting.

Date	Location	Identity of individuals involved	Specific action or event
11/04/15	e-mail	Sharon Wallace to Phil Grate, cc John Cupp	Advising that the San Juan County meeting will be in Friday Harbor 12/9, Noon to 3:30 p.m. and will get back to you about the Olympia meeting.
11/04/15	e-mail	Sharon Wallace to Grate, Phil; Gafken, Lisa (ATG) cc: Anderl, Lisa; Reynolds, Mark; Cameron-Rulkowski, Jennifer (UTC); Cupp, John (UTC); Fiman, Alice (UTC); Maxwell, Amanda (UTC); Beaton, Rebecca (UTC); Weinman, William (UTC); Hazzard, Pat (UTC)	Advising that the date for the San Juan meeting is Dec. 9, noon to 3:30 p.m.
11/05/15	e-mail	John Cupp to Wallace, Sharon (UTC); Grate, Phil; Gafken, Lisa (ATG). CC Anderl, Lisa; Reynolds, Mark; Cameron-Rulkowski, Jennifer (UTC); Fiman, Alice (UTC); Maxwell, Amanda (UTC); Beaton, Rebecca (UTC); Weinman, William (UTC); Hazzard, Pat (UTC)	Advising that Staff is waiting for information from the facilities person on San Juan Island.
11/09/15	e-mail	Phil Grate to John Cupp cc: Sharon Wallace	Follow up re location and attendees for 12/9 meeting.
11/09/15	e-mail	Sharon Wallace to Phil Grate, cc John Cupp	Advising that John is out of the office and will respond tomorrow.
11/10/15	e-mail	John Cupp to Phil Grate cc Sharon Wallace	The meeting will be at the San Juan County Legislative Building in Friday Harbor. We will invite Sigfred Dahl and Andy Leneweaver from the Washington Military Department. Also Brendan Cowan of San Juan County Emergency Management.

Date	Location	Identity of individuals involved	Specific action or event
11/10/15	meeting invite	John Cupp to Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); Wallace, Sharon (UTC); Maxwell, Amanda (UTC); Fiman, Alice (UTC); Brendan Cowan; Anderl, Lisa; Grate, Phil; Beaton, Rebecca (UTC); Gafken, Lisa (ATG)	Meeting notice with time, date and location for the San Juan County meeting and stating that a meeting notice for Olympia would be coming out within the week.
11/17/15	meeting invite	Cupp, John (UTC) to Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); Wallace, Sharon (UTC); Maxwell, Amanda (UTC); Fiman, Alice (UTC); 'Brendan Cowan'; Anderl, Lisa; Grate, Phil; Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Anderl, Lisa; Johnson, Stefanie (ATG); Reynolds, Mark	Updated meeting notice for San Juan County.
12/04/15	agenda	Cupp, John (UTC) to Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); Wallace, Sharon (UTC); Maxwell, Amanda (UTC); Fiman, Alice (UTC); 'Brendan Cowan'; Anderl, Lisa; Grate, Phil; Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Anderl, Lisa; Johnson, Stefanie (ATG); Reynolds, Mark	Agenda for the meeting in Friday Harbor on Wednesday, Dec. 9. Advising that Amanda Maxwell will send you an outline of a framework for a communications plan.

Date	Location	Identity of individuals involved	Specific action or event
12/08/15	e-mail	Cupp, John (UTC) to Anderl, Lisa; Maxwell, Amanda (UTC); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); Wallace, Sharon (UTC); Fiman, Alice (UTC); Grate, Phil; Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); Reynolds, Mark	Re ferry schedule and weather forecast.
12/08/15	e-mail	Grate, Phil to Wallace, Sharon; Anderl, Lisa; Andrews, Meg A; Molzen, Mark; Reynolds, Mark; Felz, John M; Brown, Carolyn; Cini, Michael; Cupp, John (UTC); Beaton, Rebecca (UTC); Maxwell, Amanda (UTC)	CenturyLink providing documents to be discussed during tomorrow's meeting.
12/09/15	e-mail	Lisa Anderl (CTL) to Gafken, Lisa (ATG); Johnson, Stefanie (ATG)	Providing CenturyLink documents discussed during meeting.
12/09/15	Meeting at San Juan County Legislative Building, Lg. Conf. Rm, 55 Second St., Friday Harbor, WA	Cowan, Brendan, (Director San Juan County/Town of Friday Harbor Department of Emergency Management); Holleran, Dave (San Juan County E911 Coordinator); Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Maxwell, Amanda (UTC); Johnson, Stefanie (ATG); Leneweaver, William A (MIL); Grate, Phil (CTL); Anderl, Lisa (CTL); Andrews, Meg A (CTL); Molzen, Mark(CTL); Felz, John M (CTL); Cini, Michael (CTL); Brown, Carolyn (CTL)	San Juan County Communications Plan development meeting initiated, coordinated, and facilitated by WUTC Staff

Date	Location	Identity of individuals involved	Specific action or event
12/09/15	Meeting at San Juan County Legislative Building, Lg. Conf Rm, 55 Second St., Friday Harbor, WA	Cowan, Brendan, (Director San Juan County/Town of Friday Harbor Department of Emergency Management); Cini, Michael (CTL)	Discussed outage notification and status notices, posting locations, and contact list.
12/09/15	e-mail	Wallace, Sharon (UTC) to Grate, Phil; Anderl, Lisa; Andrews, Meg A; Molzen, Mark; Reynolds, Mark; Felz, John M; Cini, Michael; Cupp, John (UTC); Beaton, Rebecca (UTC); Brown, Carolyn; Maxwell, Amanda (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); daveh@sanjuandem.net; Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com	Sharon sending the contact list for this effort. "If you would like to add or remove others – or yourself – please let the group know. Thank you! And thank you for your work on this today. That was a productive meeting."

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12/10/15	e-mail	Cupp, John (UTC) to Wallace, Sharon (UTC); Grate, Phil; Anderl, Lisa; Andrews, Meg A; Molzen, Mark; Reynolds, Mark; Felz, John M; Cini, Michael; Beaton, Rebecca (UTC); Brown, Carolyn; Maxwell, Amanda (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); daveh@sanjuandem.net; Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com	Updated time for the Dec. 15 meeting changed from 9:00 to 9:30, for those driving from or through Seattle.
12/10/15	e-mail	Andrews, Meg to 'Wallace, Sharon (UTC)'; Grate, Phil; Anderl, Lisa; Molzen, Mark; Reynolds, Mark; Felz, John M; Cini, Michael; Cupp, John (UTC); Beaton, Rebecca (UTC); Brown, Carolyn; Maxwell, Amanda (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); daveh@sanjuandem.net; Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com	Meg providing her notes from the meeting in Friday Harbor.

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12/10/15	e-mail	Cupp, John (UTC) to Brown, Carolyn; Grate, Phil; Anderl, Lisa; Andrews, Meg A; Molzen, Mark; Reynolds, Mark; Felz, John M; Cini, Michael; Cupp, John (UTC); Beaton, Rebecca (UTC); Maxwell, Amanda (UTC); Wallace, Sharon (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); daveh@sanjuandem.net; Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com	E-mail re conference bridge for 12/15 meeting.
12/11/15	e-mail	Grate, Phil to Wallace, Sharon (UTC); Anderl, Lisa; Andrews, Meg A; Molzen, Mark; Reynolds, Mark; Felz, John M; Cini, Michael; Cupp, John (UTC); Beaton, Rebecca (UTC); Brown, Carolyn; Maxwell, Amanda (UTC); Gafken, Lisa (ATG); Johnson, Stefanie (ATG); daveh@sanjuandem.net; Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com	Series of e-mails between Phil and Sharon re whether the plan provided by Staff is one that has been previously approved by the Commission. No, not formally, but it is what Staff has used in the past.
12/15/15	Meeting at WUTC Headquarters, Olymipa, WA	Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Maxwell, Amanda (UTC); Johnson, Stefanie (ATG); Leneweaver, William A (MIL); Grate, Phil (CTL); Anderl, Lisa (CTL); Andrews, Meg A (CTL); Molzen, Mark(CTL); Felz, John M (CTL); Brown, Carolyn (CTL)	Washington Communications Plan development meeting initiated, coordinated, and facilitated by WUTC Staff

Date	Location	Identity of individuals involved	Specific action or event
12/29/15	e-mail	Grate, Phil (CTL) to Cupp, John (UTC)'; Wallace, Sharon (UTC); Maxwell, Amanda (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com; daveh@sanjuandem.net ; Anderl, Lisa (CTL); Reynolds, Mark (CTL); Molzen, Mark (CTL)	Phil Grate transmitting first draft of compliance filing including Attachment A - Statewide Communications Plan; Attachment B - San Juan County Communications Plan; Attachment C - Register of all meetings, calls, and other ancillary steps taken. And requesting comments by 5:00 p.m. January 5.
1/6/16	e-mail	Brendan Cowan (SJCEMD) to Amanda Maxwell (WUTC); Grate, Phil; Cupp, John (UTC); Wallace, Sharon (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); daveh@sanjuandem.net ; Anderl, Lisa	Comments and edits of first draft
1/8/16	e-mail	Mike Cini (CTL) to Phil Grate (CTL)	Input regarding meeting with SJCEMD on December 9 in Friday Harbor.
1/8/16	e-mail	Sharon Wallace (UTC) to Grate, Phil; Maxwell, Amanda (UTC); Cupp, John (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net'; Anderl, Lisa (CTL)	Comments and edits of first draft

Date	Location	Identity of individuals involved	Specific action or event
1/14/2016	e-mail	Anderl, Lisa (CTL) to Cupp, John (UTC)'; Wallace, Sharon (UTC); Maxwell, Amanda (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); sanjuandem10@gmail.com; daveh@sanjuandem.net ; Grate, Phil (CTL); Reynolds, Mark (CTL); Molzen, Mark (CTL)	Lisa Anderl transmitting second draft (Draft 3) of compliance filing including Attachment A - Statewide Communications Plan; Attachment B - San Juan County Communications Plan; Attachment C - Register of all meetings, calls, and other ancillary steps taken.
1/14/2016	e-mail	Maxwell, Amanda (UTC) to Anderl, Lisa (CTL); Grate, Phil (CTL); Cupp, John (UTC); Wallace, Sharon (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net'	Notifying all that Sharon Wallace and Amanda have reviewed the second draft and have no changes.
1/15/2016	e-mail	Phil Grate (CTL) to 'Maxwell, Amanda (UTC)'; Anderl, Lisa (CTL); Cupp, John (UTC); Wallace, Sharon (UTC); Johnson, Stefanie (ATG); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net' Reynolds, Mark (CTL)	Responding to WUTC Staff's comments.

Date	Location	Identity of individuals involved	Specific action or event
1/15/2016	e-mail	San Juan County DEM [sanjuandem10@gmail.com] to Johnson, Stefanie (ATG); Grate, Phil (CTL); Maxwell, Amanda (UTC); Anderl, Lisa; Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); daveh@sanjuandem.net; Reynolds, Mark (CenturyLink)	Providing feedback on the second draft and a matrix showing points of agreement and disagreement and counter-proposals.
1/15/2016	e-mail	Johnson, Stefanie (ATG) to Maxwell, Amanda (UTC); Anderl, Lisa; Grate, Phil; Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net'	Two e-mails providing comments on the second draft and on comments made by San Juan County DEM and asking why CenturyLink would not agree to the DEM's proposals.
1/15/2016	Phone call	Michael Cini (CTL) to Brendan Cowan (DEM)	Discuss DEM's counter-proposals
1/15/2016	e-mail	Grate, Phil (CTL) to 'Johnson, Stefanie (ATG)'; Maxwell, Amanda (UTC); Anderl, Lisa; Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net'	Answering Stefanie Johnson's questions.
1/18/2016	Voice Mail	Lisa Anderl (CTL) to Brendan Cowan (San Juan County DEM)	Requesting further discussions with DEM

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1/18/2016	e-mail	Lisa Anderl (CTL) to Brendan Cowan (San Juan County DEM); Johnson, Stefanie (ATG); Grate, Phil (CTL); Maxwell, Amanda (UTC); Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); daveh@sanjuandem.net; Reynolds, Mark (CTL)	Requesting further discussions with DEM
1/19/2016	Phone call	Lisa Anderl (CTL) and Phil Grate (CTL) to Brendan Cowan (San Juan County DEM)	Discuss DEM's counter-proposals
1/19/2016	e-mail	Grate, Phil (CTL) to 'Johnson, Stefanie (ATG)'; Maxwell, Amanda (UTC); Anderl, Lisa; Cupp, John (UTC); Wallace, Sharon (UTC); Beaton, Rebecca (UTC); Gafken, Lisa (ATG); Leneweaver, William A (MIL); Dahl, Sigfred J. (MIL); 'sanjuandem10@gmail.com'; 'daveh@sanjuandem.net'	Transmitting redline and clean of what we believe to be the final compliance filing.