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January 7, 2005

Ms. Carole J. Washburn  
Executive Secretary  
Washington Utilities and Transportation Commission  
1300 South Evergreen Park Drive, S.W.  
Olympia, Washington 98504

**RE: WUTC Docket No. UT-023003**

Dear Ms. Washburn,

Pursuant to the Fifteenth Supplemental Order in the above-referenced proceeding, Verizon Northwest Inc. ("Verizon NW") hereby updates its letter dated February 10, 2004 to note that in addition to the systems administrators listed in that letter (Joseph Murphy, Joyce Powell, and Lucy Gorsky), Kevin Stankewicz and Michelle Wong are now systems administrators and, as such, have access to external user information in VzCost. All current systems administrators have executed the VzCost Security Policy and have received a copy of the Sixteenth Supplemental Order in this proceeding (dated November 14, 2003), adopting the security policy applicable to Verizon NW systems administrators and Help Desk personnel.

In addition to the Help Desk personnel listed in Verizon NW's February 10, 2004 letter (Janet Barnett, Lucy Gorsky, Louis Marx, Kevin Stankewicz, Jeri Takimoto, and Yatin Vashee), Lindy Moore is now also an employee responsible for the Help Desk, directly with external users or as technical backup resources to those actually fielding calls from external users. All current Help Desk personnel have also executed the VzCost Security Policy and have received a copy of the Sixteenth Supplemental Order.

Respectfully submitted,



Marc J. Blitz

Cc: Counsel of Record