



DATE

Dear CUSTOMER,

Avista is aware that you have either a solar panel or wind turbine system installed at your residence.

This letter is to inform you that there is an annual incentive that Avista processes on behalf of the State of Washington that is called the Renewable Generation Incentive. This program provides direct payments to help offset and recover costs of renewable energy systems. Incentives are paid annually to customers as a credit on their utility bill. Customer generators must be on-grid and produce electricity with qualifying renewable energy systems. Enclosed is the paperwork for this incentive that is available to customers who own renewable systems until the year 2020.

The first step in this process is the certification of your solar panel and/or wind turbine system. If you have not yet done so, please fill out and submit the form titled "Renewable Energy System Cost Recovery Certification" to the Department of Revenue (DOR). When DOR sends you a certification letter, a copy of that letter along with the form titled "Renewable Energy System Cost Recovery Annual Incentive Payment Application" needs to be filled out and submitted to Avista by August 1, 2014. This information will reflect the generation period of July 1, 2013 to June 30, 2014. Each year you may then apply to Avista for the RGI incentive using the Renewable Energy System Cost Recovery Annual Incentive Payment Application along with your Washington State proof of certification. Once again, this program is available for you through the year 2020.

Information about this program is available on our website at [www.myavista.com](http://www.myavista.com) or you may call 509-495-8607 for more information.

Avista commends you for supporting renewable resources. Please remember to send your paperwork to Avista beginning on July 1, 2014 so you can benefit from the state incentive program.

Sincerely,

Avista Utilities



August 15, 2017

Dear CUSTOMER,

This is a reminder to submit your Renewable Energy Cost Recovery Incentive application. This program provides direct payments to help offset and recover costs of the installation of renewable energy systems. Incentives are paid annually to our customers and this year we are offering a choice between a credit on your utility bill and a mailed check (please make a selection on the application form).

In order to receive the incentive for this fiscal year the form titled "Renewable Energy System Cost Recovery Annual Incentive Payment Application" needs to be filled out and submitted to Avista **by August 31, 2017**. This information will reflect the generation period of July 1, 2016 to June 30, 2017. Each year you may apply to Avista for this incentive using the enclosed Application. This program is available to you until the year 2020.

Avista commends you for supporting renewable resources. Please remember to email, mail or fax your paperwork to me before August 31<sup>st</sup> so you can benefit from this renewable incentive program.

Please contact me directly if you need assistance completing your application form or have any other related questions.

Sincerely,

Avista Utilities



DATE

Dear CUSTOMER,

Avista is aware that you have previously received an incentive from the Renewable Energy Cost Recovery Incentive Program. This program provides direct payments to help offset and recover costs of the installation of renewable energy systems. Incentives are paid annually to our customers and this year we are offering a choice between a credit on your utility bill and a mailed check (please make a selection on the application form).

In order to receive the incentive for this fiscal year the form titled "Renewable Energy System Cost Recovery Annual Incentive Payment Application" needs to be filled out and submitted to Avista **by August 31, 2017**. This information will reflect the generation period of July 1, 2016 to June 30, 2017. Each year you may apply to Avista for this incentive using the enclosed Application. This program is available to you until the year 2020.

Avista commends you for supporting renewable resources. Please remember to email, mail or fax your paperwork to Avista before August 31<sup>st</sup> so you can benefit from this renewable incentive program.

Please contact me directly if you need assistance completing your application form or have any other related questions.

Sincerely,

Avista Utilities