

SUB May 22, 2024

Original Sheet No. 1

WN U-3

Roche Harbor Water System

For Commission's Receipt Stamp

Roche Harbor Water System
8484 Roche Harbor Road
Friday Harbor, WA 98250
Phone No. (360) 378-3500
water@rhwater.com
UBI No. 601402286

NAMING RATES FOR

Water Service

at

**PORTIONS OF SAN JUAN ISLAND
WASHINGTON**

and

CONTAINING RULES AND REGULATIONS

GOVERNING SERVICE

Issued Date: March 22, 2024 Effective Date: June 1, 2024

Issued By: Roche Harbor Water System

By: Jason Miniken Title: Manager

Address: 8484 Roche Harbor Road, Friday Harbor, WA 98273

Telephone No.: 360-378-3500 E-mail: water@rhwater.com

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September 2022

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Legend of Symbols

The following symbols are applicable to all tariff schedules and rules of the utility. These symbols will be used in the far-right margin on all pages where changes have been made to current tariff.

- D - Discontinued rate, service, regulation, or condition.
- N - New rate service, regulation, condition, or sheet.
- I - A rate increase.
- R - A rate reduction.
- C - Changed condition or regulation.
- K - That material has been transferred **to** another sheet in the tariff. (A footnote is required on the tariff sheet to identify the new sheet number)
- M - That material has been transferred **from** another sheet in the tariff. (A footnote is required on the tariff sheet to identify the former sheet number)
- T - A change in text for clarification.
- O - No change (This symbol is discretionary unless specifically requested by the commission).

WAC 480-80-102
WAC 480-80-105

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WATER SERVICE
RULES AND REGULATIONS

Rule 1 – Adoption of Rules of Regulatory Authorities

The regulation rules pertaining to water service prescribed by the Washington Utilities and Transportation Commission (Commission) described in Revised Code of Washington (RCW) Title 80 and Chapter 480 WAC (Washington Administrative Code) are thereby adopted and made a part of this tariff.

Rule 2 – Schedules and Conditions

The schedules and conditions specified in this tariff for water service are subject to change according to the public service laws of the State of Washington. The amount of water furnished is subject to the Washington State Department of Health’s (DOH) required standards of quantity and quality. The water resources and water rights are subject to the Washington State Department of Ecology’s (DOE) required standards of issued permits for ground water withdrawal. All schedules for water service apply to applicants for our customers receiving water service from the Utility.

Rule 3 – Application and Agreement for Service

Each prospective customer desiring water service will be required to sign the Utility's standard form of application before service is supplied.

An application for service is notice that the prospective customer desires water service from the Utility and represents agreement to comply with the Utility's rules and regulations on file with the Commission and in effect at the time service is furnished. In the absence of a signed application for water service, the delivery of water by the Utility through a standard connection and the taking thereof by the customer will constitute an agreement by and between the Utility and the customer for the delivery and acceptance of service under the applicable rate schedule(s) and these rules and regulations. For new customers, a cross-connection survey will be required as part of the application prior to accepting the applicant as a customer.

WAC 480-110-325

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WATER SERVICE
RULES AND REGULATIONS

Rule 4 – Definition of Service

Service will be supplied as described in these rules and under the applicable rate schedule(s). Service will be supplied only to those who secure their source of water exclusively from the Utility, unless otherwise provided under written contract. Water service will be used only for the purpose specified in the service agreement and applicable rate schedule(s). A customer will not sell or permit others to use such service, unless authorized to do so under written contract with the Utility.

The customer will not increase demand or use of service as stated in the application for service without giving prior notice of such increase. In the event of such increase, the customer is required to pay the Utility's regularly published rates from the date of increased service or initial use of the service.

Whenever the customer wants to permanently discontinue the use of water, the customer must cause the fixture to be removed and the branch pipe or service supplying the same to be capped or plugged and must notify the Utility in writing before any reduction in charge will be made.

Rule 5 – Disconnection Visit Charge

When a Utility employee is dispatched (single visit) to disconnect service, that employee must accept payment of a delinquent account and service will not be disconnected. If amount owing is tendered in cash, Utility employee will not be required to dispense change for excess over the delinquent amount due and owing. Any excess payment will be credited to the customer's account. If a disconnect visit charge is specified in Schedule X, the Utility may accept payment of the disconnection visit charge at the door or charge it on the customer's next bill. Disconnection visits will only be made following the required notices to the customer. If delinquent account payment is not received, the customer will be disconnected, and the disconnection visit charge will not be applied to the customer.

Rule 6 – Reconnection Charge

When a Utility employee is dispatched to reconnect service to the Utility distribution system, a reconnection charge will apply if specified in **Schedule X**. Such charge is to apply only in cases where service (which includes but is not limited to violations of Rule 17 – Disconnection of Service) has been discontinued.

The Utility will restore service when the cause of discontinuance has been removed or payments of all proper charges due from customer have been made. No charge will be made for reconnection of

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service if the shut-off was made for the convenience of the Utility in making repairs, changes, etc.

WATER SERVICE
RULES AND REGULATIONS

Rule 7 – Installation of Service Pipes and Meters

The Utility will construct service connections of a proper size from its distribution mains to the customer's property. The Utility reserves the right to refuse to construct a service connection to any property if the applicant's pipes are not properly constructed and protected.

'Utility Meter Installation' – The Utility may meter any flat rate service at its discretion, provided that metered rates are in effect. The Utility's metered service rates will become effective, after the customer has received thirty (30) days' written notice. All meters so placed will be installed and maintained by the Utility without direct retrofit charge to the customer.

'Customer Request Meter Installation' – A meter will be installed upon any flat rate service at the request of the customer, provided that metered rates are in effect, only if the actual cost of the meter and installation is paid by the customer. The amount paid will be reimbursed to the customer, by bill credit, by at least ten (10) percent of the meter and installation charge each month until fully repaid. All meters will be installed and maintained by the Utility without future charge to the customer. The charge and conditions for this service are specified in **Schedule 4**.

Rule 8 – Distribution Main Extension

'Utility Allowance' – Where elevation and construction conditions allow and one or more bona fide potential customer's* request a main extension, the Utility will construct and pay for the same if the Utility has sufficient capacity available to meet DOH standards of quantity and quality.

'Customer Prorate Share' – The cost of main extension, in excess of the estimated customer's revenue for three (3) years (Utility allowance), must be paid by the prospective customer in advance.

'Construction Contract' – No main extension will be considered as coming under this rule where the total cost of the main extension is greater than the estimated customer's revenue for six (6) years. Water main extensions and/or fire hydrants will be installed after contracts have been approved by the Commission pursuant to WACs for special contracts for water utilities and distribution extensions.

*As defined in WAC 480-110-245

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WATER SERVICE
RULES AND REGULATIONS

Rule 9 – Responsibility for, and Maintenance of, Services

‘Point of Delivery’ – The point at which water will be delivered to and received by the customer will be on the property line of the customer’s property at a point designated by the Utility.

The Utility will install its meter or other connection device at the Point of Delivery, except, at its option, the Utility may install its meter at some other agreed point on the property of the customer, provided that in such event the property line will nevertheless be deemed the Point of Delivery.

The customer will assume all responsibility after Point of Delivery for water supplied by the Utility. The Utility will be exempt from all liability for loss or damage caused by leakage or escape of water furnished by the Utility, after water has passed the Point of Delivery. If the customer has an Approved Backflow Prevention Assembly installed, the assembly must be tested annually by a certified Backflow Assembly Tester specialist.

All service pipes and fixtures on the customer’s side of the Point of Delivery shall be provided and must be maintained and protected from freezing at the customer’s expense. Where there are leaking or defective pipes or fixtures, the water may be turned off at the option of the Utility until properly repaired. The Utility may require any service to be equipped with freeze prevention devices to be used during cold weather conditions instead of permitting water to run continuously from faucets.
WAC 480-110-445

Rule 10 – Access to Premises

The Utility's regularly authorized agents or employees will have access to the premises of the customer at reasonable hours for meter reading, inspection, connection, disconnection, repair, or removal of the Utility's property. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available. After properly notifying the customer, the water Utility may discontinue service for refusing to allow access per WAC 480-110-305 and 480-110-355.

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WATER SERVICE
RULES AND REGULATIONS

Rule 11 – Service Visit Charge

The customer will pay a Service Visit Charge as specified in **Schedule X** when:

- a. A Utility employee or agent is dispatched to the premise and the condition was caused by or was the responsibility of the customer.
- b. The Utility employee or agent has not had access to read the meter for at least two (2) billing cycles, and the Utility employee or agent is dispatched to access the meter and continues to not have access to the meter. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available.
- c. In the event that any such actions or time required exceed fifteen (15) minutes, the cost to the Company shall be assessed to the Customer. The work performed by the Company shall be billed at the hourly rate as established in **Schedule X** to be charged in 15-minute increments (rounded up) plus any materials. **Charges** shall be billed to the Customer on their next routine bill. Payment shall be due and payable after receipt of invoices.

Rule 12 – Interruption to Service

The Utility will make a diligent effort to render uninterrupted service and supply of water. In cases where shut-off is necessary for repair, reconstruction, damage prevention or similar cause, the Utility will give advance notice to its customers of such scheduled shut-off. However, the Utility will not be responsible for any damage that may result from any cessation of services such as above outlined, nor for failure to give notice of shut-off when circumstances are such that it is impossible to give notice as stated above.

WAC 480-110-365

Rule 13 – Bills

All bills shall be paid **monthly (bi-monthly)** in arrears and are due and payable upon receipt and are considered delinquent no less than fifteen (15) days (18 days if mailed from out of state) after the date mailed. Bills will be deemed received upon personal delivery to customer or three (3) days following the deposit of the bill in the United States mail to the customer's last known address. Where the meter has not been read, a minimum bill will be rendered and adjusted when the next succeeding meter reading is available.

WAC 480-110-375

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WATER SERVICE
RULES AND REGULATIONS

Rule 14 – Late Payment Charge

Bills are due and payable upon receipt. Bills are considered late fifteen (15) days (18 days if mailed from out of state) after the bill mailing date. A Late Payment Charge as specified in **Schedule X** of the unpaid balance shall be added to each account for each month the bill is unpaid. The late payment charge will not be applied to any disputed amount unless such amount remains unpaid for more than fifteen (15) days after the dispute has been resolved.

Rule 15 – Deposits

The Utility may require a deposit in situations when a customer is unable to establish or maintain credit with the Utility, or where a customer’s service has been disconnected for nonpayment of amounts owed to the Utility as defined by Commission rules.

The deposit will not be more than an average two-twelfths (2/12) of estimated annual billing (for customers billed monthly).

When the Utility collects customer deposits, interest must be paid for each calendar year, at the rate for the one-year Treasury Constant Maturity calculated by the U.S. Treasury and published in the Federal Reserve’s Statistical Release H.15 on January 15 of that year. Interest is computed from the date of deposit to the date of refund or when applied directly to the customer’s account.

The Utility must refund deposits plus accrued interest when there has been satisfactory payment, as defined by Commission rules or upon termination of service, less any amounts due to the Utility by the customer.

In addition, the Utility will comply with all provisions of the Commission’s deposit rules pursuant to WACs for establishing credit and deposits for water utilities.

Rule 16 – Responsibility for Delinquent Accounts

A water Utility must not refuse or discontinue service to an applicant or customer when there are unpaid bills from a prior customer at the same premises unless the Utility believes, based on objective evidence, that the applicant is acting on behalf of the prior customer with the intent to avoid payment.

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A water Utility cannot permanently deny service to an applicant or customer because of a prior obligation to the Utility. A prior obligation is the dollar amount that has been billed to a customer but left unpaid at the time of disconnection of service for nonpayment. WAC 480-110-345

WATER SERVICE
RULES AND REGULATIONS

Rule 17 – Discontinuance of Service

The Utility reserves the right to discontinue service to its customers for:

1. Unpaid bills, as provided for in this tariff.
2. Water uses for purposes or properties other than those specified in the customer's application for service.
3. Willful waste of water through improper or defective piping, equipment, or otherwise.
4. Piping or equipment that does not meet the Utility's standards or fails to comply with other applicable codes and regulations.
5. Tampering with the Utility's property.
6. Vacating the premises.
7. Nonpayment of any proper charges, including deposit, as provided in this tariff.
8. Refusing to allow access as required in commission Rules.
9. Violating rules, service agreements, or effective tariffs, including violation of outdoor watering instructions given to customers in order to curtail water use during time of shortage.
10. Use of equipment that detrimentally affects the Utility's service to its other customers.
11. Service obtained by fraud.
12. Failure to comply with cross connection control requirements, backflow assembly testing and inspection.

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WATER SERVICE
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Rule 30 – Water Leak Procedures

When the Utility determines that a leak has occurred on the customer's property, the Utility will adjust the customer's bill after the customer submits a bill from a plumber, contractor, or other evidence that the leak has been repaired. The Utility must re-calculate the customer's bill for the 'relevant time period.' The 'relevant time period' for this adjustment will not exceed two (2) months for any given leak. The customer's bill will be adjusted by:

1. Billing the 'excess usage' during the relevant period to Block 1 usage rate(s) shown on **Schedule 2:**

Meter Size	Monthly Base Rate	1 st Block (per 1000 gal)	1 st Usage Rate*
5/8 "	44.25	0-5,000	7.27
1 "	73.90	0-8,350	7.27
1.5"	147.35	0-16,650	7.27
2 "	235.85	0-26,650	7.27
4 "	737.65	0-83,350	7.27

2. Crediting the difference between the original bill for the relevant period and the sum of the bills described in Step1.

Note: The credit described in this Rule is available to a customer only once every twenty-four calendar months.

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SERVICE AREA

Water System List

County: San Juan County

<u>System Name</u>	<u>DOH WFI #</u>
Roche Harbor Water System Inc	73230E

County: _____

<u>System Name</u>	<u>DOH WFI #</u>

County: _____

<u>System Name</u>	<u>DOH WFI #</u>

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SCHEDULE NO. 1
HELD FOR FUTURE USE

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SCHEDULE NO. 2
METERED RATE SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health's standards of quantity and quality.

Applicable

Applicable to each customer served by the Utility on a metered basis.

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods, unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service.

All metered rate service base rate(s) have zero allowance for the water usage.
 Base rate charge(s) and water usage block(s) are modified by the meter size factor.

Usage rates for each block are shown per 1000 Gallons (gal).
 Billing for any block shall be calculated on a per cubic foot amount used and based on the usage rate charge of that block.

Monthly Charges

Each connection or customer.

Meter Size	Base Rate	1 st Block (Per 1000 gal.)	1 st Usage Rate	2 nd Block (Per 1000 gal.)	2 nd Usage Rate	3 rd Block (Per 1000 gal.)	3 rd Usage Rate
5/8-inch	\$44.25	0 – 5,000	\$7.27	5,001 – 10,000	\$14.69	10,001+	\$17.33
1-inch	\$73.90	0 – 8,350	\$7.27	8,351 – 16,700	\$14.69	16,701+	\$17.33
1 ½-inch	\$147.35	0 – 16,650	\$7.27	16,651 – 33,300	\$14.69	33,301+	\$17.33
2-inch	\$235.85	0 – 26,650	\$7.27	26,651 – 53,300	\$14.69	53,301+	\$17.33
4-inch	\$737.65	0 – 83,350	\$7.27	83,351 – 166,700	\$14.69	166,701+	\$17.33

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SCHEDULE NO. 3
READY-TO-SERVE (RTS) SERVICE

Availability

This schedule is available in all Water Service Areas served by the Utility and at Utility's option and capability to maintain Department of Health's standards of quantity and quality.

Applicable

To any property owner who has completed and signed a Water Service Application, paid all applicable fees required for meter service connection, and had Water Service Application accepted in writing by the Utility: and for whom the Utility has installed the direct connection from the water system to the applicant's property line. Applicable to any customer, where meters have not yet been installed.

This class of service is considered temporary.

Conditions

The charge for this service is not subject to cancellation or reduction for seasonal or temporary periods unless seasonal rates apply per this tariff. This charge will be the monthly minimum bill for this class of service. At the time water service begins, the customer shall be transferred to Schedule 2, Metered Service.

The Ready-to-Serve charge may be discontinued upon receiving written request from the customer or for non-payment of the Ready-to-Serve charge. Termination of the charge will allow the Utility to remove the service line and/or connection. This disconnection or removal will allow the Utility to make that available service capacity to supply other connections on the water system.

After a service line and/or connection has been removed for discontinued service, future service to the property will require a new application for service, payment of service connection charges, and will be subject to the availability of service capacity at such time as the future application for service is made.

Monthly Charge

Rate

Each connection or customer (single connection).

\$44.25

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SCHEDULE NO. 6
WATER SYSTEM FACILITIES CHARGE

Availability

This schedule is available in all Water Service Areas served by the Utility and at the Utility's option and capability to maintain Department of Health standards of quantity and quality.

Applicable

Applies to all new applicants for properties not currently served and within the Commission Service Area (as defined in the tariff) for the Utility only when surplus system capacity is available and a direct connection can be made to an existing main that has adequate hydraulic capacity.

Conditions

1. The Utility will own and maintain all materials involved in the allocation of water service.
2. The Water System Facilities Charge will be in addition to any line extension, service connection, or any other charges that may be provided elsewhere in this tariff.
3. The Water System Facilities Charge will be made one time only at which time the applicant's property is brought into the Water Service Area. If further subdivision of the property is made at a later date, each newly created lot will be subject to an additional facility charge upon application for water service. If service is greater than residential equivalent, then multiple equivalents may be charged.
4. Exemptions:
 - a. Any end use customer covered by an existing written contract, which specifies that, no charge or a lower charge will be paid.
 - b. Any end use customer connecting to a water system, which was contributed to the Utility or for which the Utility paid a nominal amount.

Charge**Rate****Size of Service Connection**

Up to 3/4" service	\$6,500.00
1" service	\$10,855.00
1 1/2" service	\$21,465.00
2" service	\$34,645.00
3" service	\$65,000.00
4" service	\$108,550.00
6" service	\$216,645.00

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SCHEDULE 7
FIRE SUPPRESSION INSTALLATION

A. Applicable:

This schedule is applicable to those customers that desire to install fire suppression systems within their residences that are served by the company.

B. Rates:

Non-recurring: installation of facilities will subject to the Service Connection Charge and Facilities Charge, both listed on Schedule No. 4.

Annual inspection fee: \$50.00

C. Conditions:

1. Customer shall construct, at its own discretion, its own fire suppression system on customer's property. Customer is providing and constructing such system based upon customer's own knowledge and for customer's own purposes. Customer will retain ownership and shall be responsible for the maintenance and operation of the fire suppression system.

2. Company shall provide to customer the facilities to provide water to the customer's fire suppression system, consisting of a meter sized according to the design of the fire suppression system and connection to company's water main which will flow through a leak detection device to be installed by the company. Said connection shall be used only for the provision of the fire suppression system and shall not be used for any other purpose, including, but not limited to, domestic water service. Customer must provide, at customer's sole expense, a back flow prevention device which complies with Company Cross Connection Program (Schedule No. 8).

3. The annual inspection fee set out above shall be to reimburse the company for inspecting the point of connection of the meter.

4. Customer agrees to pay all charges for the installation of facilities and the annual inspection fee within thirty (30) days of date of invoice for such charges. Failure of customer to pay such charges in a timely manner will result in disconnection of the facilities provided under this Agreement.

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SCHEDULE 7
FIRE SUPPRESSION INSTALLATION (cont'd)

1. Customer covenants and agrees that it shall be responsible for maintaining the back flow prevention device in working order. The back flow prevention device shall be inspected and tested at customer's expense by Washington Certified Back Flow Assembly Tester as required under WAC 246-290-490. The Customer may contact for the back flow certification with any Washington Certified Back Flow Assembly Tester. A copy of satisfactory certification will be provided to company prior to the date of providing service under this Agreement and on an ongoing as testing certifications are required by state law and regulation (currently on an annual basis). The back flow prevention device shall be accessible to the company and its employees at all times.

2. CUSTOMER SHALL INDEMNIFY AND HOLD COMPANY AND COMPANY'S DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS HARMLESS FROM ANY CLAIM FOR DAMAGE TO PROPERTY OR PERSONAL INJURY OR DEATH RESULTING FROM OR IN CONNECTION WITH THE WORK DONE UNDER THIS AGREEMENT OR THE FACILITIES PROVIDED UNDER THIS AGREEMENT, INCLUDING ATTORNEY'S FEES AND COURT COSTS, EXCEPT THAT WHICH IS THE RESULT OF THE GROSS NEGLIGENCE OR INTERNATIONAL MISCONDUCT OF COMPANY OR A VIOLATION OF CHAPTER 19.122 RCW BY THE COMPANY. THIS CONDITION 6 IS IN ADDITION TO, AND NOT LIEU OF, THE LIMITATIONS OF LIABILITY SET OUT IN RULE 20 OF THIS TARIFF.

3. Customer understands and agrees that company is not acting as an insurer of customer or customer's property or property of others on the property. Company shall not be liable for any loss of life, personal injury or loss or damage to property of customer, its family members, agents, guests, or invitees whether or not caused by failure of the facilities and customer shall hold company and company's director, officers, employees, and agents harmless from any such claims. Company makes no warranties or representations as to performance of the facilities. Nor shall company be liable under any theory in law of equity to customer or customer's family members, agents, guests, or invitees for any consequential, incidental, punitive, or other loss or damage beyond direct damages caused by company's gross negligence or intentional misconduct or a violation of Chapter 19.122 RCW by the company, and then only in an amount not to exceed Ten Thousand Dollars (\$10,000.00).

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SCHEDULE X
ANCILLARY CHARGES

<u>RULE</u>	<u>RULE DESCRIPTION</u>	<u>CHARGE</u>
Rule 5	Disconnection Visit Charge (per visit)	\$85.00
Rule 6	Reconnection Charge (per visit) After hours reconnection charge	\$85.00 \$135.00
Rule 11	Service Visit Charge (Time and Material) After hours Service Charge	\$85.00/hr \$135.00/hr
Rule 14	Late Payment Charge of; 2% Unpaid Balance or Minimum Charge	2% or \$6 Minimum
Rule 20	Account Set-up Charge	\$50.00
Rule 21	NSF Charge (each check)	\$35.00
Rule 22	Water Availability Letter Charge	\$50.00
Rule 24	Backflow Assembly Inspection	\$85.00/hr
Rule 28	Damage and Repair Clause	
	<i>Hourly Labor Charge</i>	Time and Materials
	<i>After hours emergency labor charge</i>	Time and Materials

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