



## Coding Sheet

<u>Code</u>	<u>Category</u>	<u>RCW</u>	<u>Description</u>
1	Attorney Client Privilege	<a href="#">5.60.060; Allowed under 42.56.070(1)</a>	Information coming within the attorney-client privilege has been redacted under RCW 42.56.070(1), RCW 5.60.060.
2	Attorney Client Privilege	<a href="#">42.56.290</a>	The records were redacted as attorney work product as the agency is a party to a controversy under RCW 42.56.290.
3	Deliberative Process	<a href="#">42.56.280</a>	Information was redacted as deliberative process for containing preliminary drafts, notes, recommendations, and intra-agency memos where opinions are expressed or policies are formulated under RCW 42.56.280.
4	Personal Information	<a href="#">42.56.230(3)</a>	Redacted as personally identifying information in personnel files under RCW 42.56.230(3) i.e. personal address, personal phone number's, etc.
4a	Personal Information	<a href="#">42.56.230(5)</a>	Financial information redacted under RCW 42.56.230(5) for containing any of the following information identifiable to the individual that concerns the amount and conditions of an individual's assets, liabilities, or credit. Credit card number's, debit card numbers's, elec. check numbers's, and other financial info.
4b	Personal Information	<a href="#">42.56.230(7)(a)</a>	Records redacted for use to prove identity, age, residential address, social security number, or other personal information required to apply for a driver's license or identocard under RCW 42.56.230(7)(a).
4c	Personal Information	<a href="#">42.56.330(2)</a>	Phone #'s, electronic contact info, customer-specific usage in billing info in increments less than billing cycle in public utility records, redacted under RCW 42.56.330(2).
4d	Personal Information	<a href="#">42.56.330(3)</a>	Personally identifying information used in vanpool, carpool, or ride-share programs redacted under RCW 42.56.330(3).
4e	Personal Information	<a href="#">42.56.330(4)</a>	Personally identifying information of current or former participants or applicants in transit services operated for those with disabilities or elderly persons redacted under RCW 42.56.330(4).
4f	Personal Information	<a href="#">42.56.330(7)</a>	Personally identifying information of persons who use transponders and other tech. to facilitate payment of tolls redacted under RCW 42.56.330(7).
4g	Personal Information	<a href="#">42.56.330(9)</a>	Personally identifying information included in safety complaints submitted under chapter 81.61 RCW is redacted under RCW 42.56.330(9).
4h	Personal Information	<a href="#">42.56.250(1)</a>	Test questions, scoring keys, and other examination data used to administer a license, employment, or academic examination;



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4i	Personal Information	<a href="#">42.56.250(4)</a>	The following information held by any public agency in personnel records, public employment related records, volunteer rosters, or included in any mailing list of employees or volunteers of any public agency: Residential addresses, residential telephone numbers, personal wireless telephone numbers, personal email addresses, social security numbers, driver's license numbers, identicaid numbers, payroll deductions including the amount and identification of the deduction, and emergency contact information of employees or volunteers of a public agency, and the names, dates of birth, residential addresses, residential telephone numbers, personal wireless telephone numbers, personal email addresses, social security numbers, and emergency contact information of dependents of employees or volunteers of a public agency. For purposes of this subsection, "employees" includes independent provider home care workers as defined in RCW 74.39A.240;
5	Confidential Information	<a href="#">42.56.270(1)</a>	Redacted records are financial, commercial, and proprietary information: valuable formulae, designs, drawings, and research obtained by agency within 5 yrs of request, if disclosure would produce private gain and public loss. Based on RCW 42.56.270(1).
5a	Confidential Information	<a href="#">42.56.270(2)</a>	Redacted record contain financial information supplied by bidder on ferry work or highway construction under RCW 42.56.270(2).
5b	Confidential Information	<a href="#">42.56.270(5)</a>	Redacted records are financial information including business plans, examination reports, and any information produced or obtained in evaluating or examining a business and industrial development corporation organized or seeking certification under chapter 31.24 RCW pursuant RCW 42.56.270(5).
5c	Confidential Information	<a href="#">4.24.601</a> ; Allowed under <a href="#">42.56.070(1)</a>	Trade secrets and confidential research, development or commercial information are redacted under RCW 4.24.601 pursuant RCW 42.56.070(1).
5d	Confidential Information	<a href="#">42.56.330(1)</a>	Information redacted as records filed with the utilities and transportation commission or attorney general under RCW 80.04.095 (valuable commercial information, including trade secrets or confidential marketing, cost, or financial information, or customer-specific usage and network configuration and design information) or 81.77.210 (including trade secrets or confidential marketing, cost, or financial information, or customer-specific usage information, and a court has determined are confidential under RCW 80.04.095 or 81.77.210 under RCW 42.56.330(1).
5e	Confidential Information	<a href="#">90.56.565(6)</a> ; Allowed under <a href="#">42.56.270(23)</a>	Redacted Information that contains individual shipping information or is otherwise <i>unaggregated</i> , and is proprietary is redacted under RCW 90.56.565(6) pursuant to RCW 42.56.270(23).
6	Mediation	<a href="#">42.56.600</a>	Redacted records are mediation communications that are privileged under the Uniform Mediation Act- RCW 7.07.050(5), 7.07.070, pursuant RCW 42.56.600.



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7	Security	<a href="#">42.56.420(1)</a>	Information redacted as records designed to prevent, mitigate, or respond to criminal terrorist acts, the disclosure of which would have a substantial likelihood of threatening public safety. Has been extended to shapefile data that would be critical to a first responders' ability to provide for the public safety regardless of the instrumentality precipitating a pipeline catastrophe. Northwest Gas Ass'n v. WUTC Comm'n, 141 Wn. App. 98, 168 P.3d 443 (2007) and pursuant RCW 42.56.420(1).
7a	Security	<a href="#">42.56.420(4)</a>	Information regarding the infrastructure safety and security of computer and telecommunications networks, consisting of security passwords, security access codes and programs, and other information that might identify specific system vulnerabilities is redacted under RCW 42.56.420(4).
8	Autopsy Reports, Postmortems, and Toxicology Documents	<a href="#">68.50.105(1)</a> ; <a href="#">Allowed under 42.56.510</a>	Reports and records of autopsies, postmortems, and suicide notes shall be confidential, except that the following persons may examine and obtain copies of any such report or record: The personal representative of the decedent as defined in RCW 11.02.005, any family member, the attending physician or advanced registered nurse practitioners, the prosecuting attorney or law enforcement agencies having jurisdiction, public health officials, the department of labor and industries in case in which it has an interest under RCW 68.50.103, or the secretary of the department of social and health services or his or her designees in cases being reviewed under RCW 74.13.640. <b>Exception:</b> If a toxicology report is received from a law enforcement agency outside of a coroners office, this exemption will not apply.
9	Archaeological Sites	<a href="#">42.56.300(3)</a>	Any site form, report, specific fields and tables relating to site form data within a database, or geographic information systems spatial layer obtained by any state agency or local government, or shared between any state agency, local government, or tribal government, is exempt from disclosure under this chapter
10	Health Care Records	<a href="#">70.02.050(2)(a)</a> ; <a href="#">42.56.070(1)</a>	Any health care records obtained from a health care provider utilized to determine compliance with state or federal licensure, certification or registration rules or laws, or to investigate unprofessional conduct or ability to practice with reasonable skill and safety under chapter 18.130 RCW shall be exempt from public inspection and copying pursuant to chapter 42.56 RCW.
11	Investigative, Law Enforcement, and Crime Victims	<a href="#">42.56.240</a>	Specific intelligence information and specific investigative records compiled by investigative, law enforcement, and penology agencies and state agencies vested with the responsibility to discipline members of any profession, the nondisclosure of which is essential to effective law enforcement or for the protection of any person's right to privacy.
12	Safety complaint, accident, and penalty data compilation—Exemption	<a href="#">81.61.070(2)</a>	Information included in safety complaints that identifies the employee who submitted the complaint is exempt from public inspection and copying pursuant to RCW 42.56.330.

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