

Client Confirmation Memo

Kevin Hoult, MBA
Certified Business Adviser
North Peninsula Small Business Development Center
338 W. First Street
Suite 104-B
Port Angeles WA, 98362
March 4, 2015

To whom it may concern,

At the request of the client, Mr. Ibrahim Suseyi, I am writing today to confirm that Mr. Suseyi has enrolled as a client of the North Peninsula Small Business Development Center and has expressed sincere interest in learning about and being in compliance with all relevant regulations applicable to his new business.

Mr. Suseyi has expressed to me his remorse for being unaware of some of his compliance responsibilities and also his desire to develop a robust compliance plan, including creating a regulatory responsibility matrix to help him track compliance requirements and an outreach plan to contact the appropriate authorities to assure he is compliant going forward.

Sincerely,

A handwritten signature in blue ink that reads "Kevin Hoult". The signature is written in a cursive, slightly slanted style.

Kevin Hoult, MBA
Certified Business Adviser
North Peninsula Small Business Development Center