**ADVISORY BOARD FOR THE STATE UNIVERSAL COMMUNICATIONS SERVICE PROGRAM**

**AGENDA FOR DECEMBER 3, 2015**

1. **Opening Comments – Roger Hahn**
2. **Year 2, 2015 Activity** 
   1. April 28, 2015 Training session with companies
   2. July 1, 2015 Reporting Requirements – Use of Funds received in 2014
      1. 15 companies received state traditional funds in 2014 and met reporting requirements.
      2. 2 additional companies were required to provide detail project information (ROR’s 10 percent or greater).
   3. Year 2, 19 Petitions filed on or before August 1 deadline.
   4. FCC Report 477 Broadband Report as of 6/30/2015 (10 Down 1 Up)
   5. Open Meeting – November 13, 2015
      1. Threshold of 10 percent Total Washington Regulated ROR used.
      2. 16 companies approved and had ROR < 9 percent, ROE < 7 percent. Distribution amount totaled $3,153,112.
      3. 1 company with ROR of 10.4 percent approved with reporting conditions (consistent with last year). Amount distributed of $233,070 includes a reduction of $23,093 for over payment from last year.
      4. 2 companies had ROR’s of 13.9 and 21.7 percent. Commission denied the company with a 21.7 percent and $407,243 in eligible distributions. Deferred action on the company that had an ROR of 13.9% and $64,484 of eligible funds until the December 17th Open Meeting.
      5. Funds to be disbursed no later than December 28, 2015
      6. By issuing funds prior to January 1, will require companies to report use of funds received by July 1, 2016.
   6. Company Questions during Petition Process – Eligibility - 5 Factors – **Advisory Board Feedback. – Suggestions – Revisions to WAC?**
3. **Year 3, 2016 Activity**
   1. Company training sessions (April – May)
      1. Verify that 2011baseline revenue has not changed
      2. Require RUS Balance Sheet or Commission Annual Report (Staff needs source to validate Balance Sheet included in Petition – primarily impacts companies that report consolidated results.)
   2. Next Advisory Board Meeting (once or twice a year?)
   3. Year 3 eligible fund amount from state universal service program is $4,479,677.
4. **Advisory Board Members Questions/Concerns/Action Items**