

UNBUNDLED LOOP PROVISIONING FLOW

Unbundled Local Loop Provisioning Task List

Assoc. Task #	Process
	2-Wire & 4-Wire Voice Grade Analog
1	CLEC performs pre-order loop functions. The results will assist the CLEC in determining the best loop to purchase that will meet their specific needs.
2	Local Service Request (LSR) form submitted to Qwest by means of IMA, EDI or faxing
3 and 4	If faxed, Service Delivery Coordinator (SDC) reviews LSR and associated forms for completeness. Verification includes checking: CLEC certification, Letter of Authorization (LOA), Summary Bill Number, CLEC Termination Point, Network Channel (NC) and Network Channel Interface (NCI) codes, CLEC Due date interval and facilities. If sent via IMA or EDI, the LSR is converted to 1 or more service orders and sent to the service order processor (SOP).
5	The SDC issues the Service Order into the Qwest Service Order Processor (SOP). Then the service order is sent to the appropriate work groups including the Design Services Center.
6	The SDC issues the Firm Order Commitment (FOC) and sends it to the CLEC. IMA or EDI will send the FOC to the CLEC when the LSR is processed electronically.
7	CLEC receives FOC
8	On the Record Order Issue Date (RID), the circuit design is created based on the service order request. The design document or Word Document provides the central office and field technicians with the information necessary to wire the circuit.
9	For coordinated cuts the QCCC coordinates the cuts with the CLEC and the Qwest technicians. This step does not take place for non-coordinated cuts.
10	Provisioning work request received in Local Network Operations.
11	On the Design Verified and Assigned (DVA) the central office technician wires the circuit according to the Word Document specifications.
12	On the Plant Test Date (PTD) the field work at end user's premise performed if required. A test from the NID to the wire center is performed in conjunction with the central office technician.
13	For coordinated cuts the field technician calls the design center at the pre-scheduled Appointment Time from the CLEC customer's location. Then the design center calls the Central office and the CLEC. The design service center confirms that the CLEC is ready. The CLEC has the option of staying on line or dropping off. The required tests are performed and the test results are recorded. If the CLEC has purchased cooperative testing, then the test results are forwarded to the CLEC.
14	The design center completes the order.
15	CLEC notified via phone call to accept service.
16	CLEC accepts the circuit.