

FCC Information Request

Approved by OMB

3060-0866

Expires 03/31/1999

The FCC seeks information regarding your organization's preparations for making the transition through the Year 2000 date change. We have designed this questionnaire to be succinct, and we appreciate your quick response. Please feel free to attach any standards, briefing charts, or background material you may have. Please respond by January 15, 1999.

Your response can be filed by completing this form and mailing to the FCC or electronically at <http://www.fcc.gov/year2000/assessment.html>.

Company Information

(1) What is the size of your company (please check only one - fill out a separate hard copy or electronic response for each of the below where the service is a part of your company)?

X Local telephone carriers - How many access lines do you service? 25,660
????????

Long distance carriers - How many customers do you serve?

Wireless carriers - How many customers do you serve?

Satellite providers - How many domestic and international uplinks are you responsible for?

International Wireline - How many minutes of traffic do you deliver?

International HF Broadcasting - How many frequency hours are you authorized to operate during the current winter season?

(2) What states do you service? If you provide a national service, or international service, please so indicate.
Washington.

(3) What is your total Information Technology (IT) budget and your total IT budget devoted to Y2K?

Year	Total IT Budget	Total IT Budget devoted to Y2K
1997	118,000	10,000
1998	160,000	20,000
1999	214,000	22,000
2000	200,000	10,000

Organization

(4) Who is in charge of your organization's Year 2000 remediation efforts? If appropriate, include responses for your international lines of business specifically. To whom does this person report (please include title)? Please describe how your effort is organized. How many people are involved?

Y2K Effort Leader: G. Wayne Hawks

Title: System Support Specialist

Phone: 509-962-0217

E-mail: hawksw@elltel.com

Reports to: Leon Frazier

Title: M.I.S. Directory - MJD

Number of people involved in Y2K effort: 6

(5) Has your organization adopted an industry developed definition for Year 2000 compliance?

Yes

No X

If so, please indicate which standard.

British Standard

Bellcore

IEEE 2000.1

GSA (FAR)

Other specify:

(6) Have you implemented a process for managing your Y2K remediation efforts? If so, please fill out the metric found in Attachment 1. Only those companies whose remediation plans include a rollout phase should fill out the rollout section of the metric.

X Yes, see Attachment 1.

No

External Relations

(7) Do you maintain an up-to-date web site to disperse information regarding your Year 2000 remediation efforts? If so, please provide the web site address for this site.

Yes URL: <http://>

X No

(8a) Are there other carriers, vendors, or foreign carriers and foreign governments with whom you are involved that are not adequately addressing the Year 2000 problem? If appropriate, please identify them and describe the nature of your concerns.

Not aware of any.

(8b) If so, how will this impact your operations?

(9) Are you working with local, regional, national organizations and/or international/intergovernmental organizations to share information about or conduct testing regarding the Year 2000 problem, including those organizations that are concerned with public safety?

X Yes

No

If appropriate, please indicate the name of the group and a contact person or a web site address.

We are working with our parent company, MJD, in both Telephone Network and Information Services on Y2K issues. Contact Mike Harrington at 716-326-1261 for Telephone Network or Leon Frazier at 316-227-4456 for Information Services issues.

(10a) Please characterize the level of cooperation you have experienced, on average, with your vendors (supply chain) and customers.

Very satisfactory

X Moderately satisfactory

Unsatisfactory

If unsatisfactory, please explain steps that you have taken to compensate.

(10b) Have you begun to work with your supply chain (your suppliers) on Year 2000 problems? If so, what is the status of your interactions? If not, when will you begin this effort?

X Yes

No

Have contacted all the suppliers and are tabulating responses.

(11) Are you lacking specific information or resources that are slowing you toward addressing the Year 2000 problem? Please check only those that apply.

Information

Personnel resources

Monetary resources

If you checked a box, please explain the nature of the resource problem.

(12) Have you begun or do you plan to conduct joint testing with your customers and vendors? If so, what is your time frame for such testing?

Yes

X No

Contingency Planning

(13a) Have you begun contingency planning, in the event that some of your systems have problems from the Year 2000 transition? If so, please fill out Attachment 2 and please indicate contact information for the person responsible for this effort. If not, when do you plan to begin?

X Yes, see Attachment 2

No: Estimated date to begin planning:

(13b) If so, please describe, in general terms, the approach you have taken.

We have assessed our critical needs and planned various changes to minimize the impact of possible short-term failure of those critical suppliers.

Supplemental

(14) Are there any unique problems or circumstances that you have encountered?

Yes

No

If so, please describe and indicate whether or not we can make this information available to others.

(15) If you have any standard briefing materials, papers or presentations on your year 2000 efforts, please feel free to mail them to Marsha MacBride, Executive Director, FCC Year 2000 Task Force, 1919 M Street, N.W., Washington, D.C., 20554 or mmacbrib@fcc.gov.

Thank you for your attention to this matter.

Name: G. Wayne Hawks

Title: System Support Specialist

Company: Ellensburg Telephone

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 Telephone: 509-962-0217
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Attachment 1

	Inventory		Assessment		Remediation		Unit Testing	
	% Complete	Est Comp	% Complete	Est Comp	% Complete	Est Comp	% Complete	Est Comp
Date	Date		Date		Date		Date	
Network Elements	100%		2/15/1999		100%		2/15/1999	99%
8/01/1999	90%		8/31/1999					
Support Systems	100%		2/12/1999		100%		4/01/1999	90%
6/30/1999	90%		8/31/1999					
Auxiliary Systems	100%		2/15/1999		100%		2/28/1999	90%
6/30/1999	90%		8/31/1999					

	Integrated Testing		Rollout	
	% Complete	Est. Comp	% Complete	Est Comp
Date	Date		Date	
Network Elements	90%		8/31/1999	N/A
Support Systems	90%		8/31/1999	N/A
Auxiliary Systems	90%		8/31/1999	N/A

Attachment 2

	Assessment of probability of failure and risk		Preparation of contingency plan	
	% Complete	Est Comp	% Complete	Est Comp
Date	Date		Date	
Network Systems	100%	N/A	90	08/31/1999
Support Systems	100%	N/A	90	
08/31/1999				
Auxiliary Systems	100%	N/A	90	08/31/1999
Electric Power	100%	N/A	90	08/31/1999
Suppliers	60%	09/30/1999	90	08/31/1999

Please print a copy of this form before you submit it to the Commission.