

December 4, 2001

**NOTICE OF REQUIREMENTS FOR PREHEARING CONFERENCE
(December 10, 2001)**

RE: In the Matter of the Investigation Into U S WEST COMMUNICATIONS, INC.'s Compliance with Section 271 of the Telecommunications Act of 1996, Docket No. UT-003022; In the Matter of U S WEST COMMUNICATIONS, INC.'s Statement of Generally Available Terms Pursuant to Section 252(f) of the Telecommunications Act of 1996, Docket No. UT-003040.

TO PARTIES OF RECORD:

In the 21st Supplemental Order; Prehearing Conference Order, Notice of Prehearing Conference, the Commission scheduled a prehearing conference for Tuesday, December 11, 2001, to identify witnesses who plan to testify during the hearings scheduled to begin on December 18, 2001, to estimate times for direct and cross-examination, and to mark exhibits for the hearings.

In preparation for the conference and the hearing, I will prepare a draft exhibit list, including all exhibits from the Multi-state Proceeding, and all exhibits filed with the Commission for the December hearings. To assist in this effort, please prepare a list of all exhibits you have filed with the Commission for the hearing, as well as any cross-examination exhibits you plan to offer, in the following format: Provide the information in column format, with a column to assign an exhibit number, then a column for the witness' name, the parties' designation of the exhibit, i.e., JPG-1T, and a description of the exhibit. Please submit the list to the administrative law judge by **5 p.m. on December 10, 2001.**

In addition, please be prepared to provide at the conference copies to the administrative law judge and all parties of all cross-examination exhibits you plan to offer. Please provide 5 copies to the Judge and 5 copies for staff, and copies for all parties. All copies of exhibits must be on 8-1/2 x 11 paper, punched for insertion in a 3-ring binder, punched with oversized holes to allow easy handling, double-spaced, 12-point or larger text and footnotes, Times New Roman or equivalent serif font, minimum one-inch margins from all edges.

In addition, please submit by **5 p.m. on December 10, 2001**, a list of any witnesses who will testify at the hearing, as well as estimates of the amount of time expected for direct and cross-examination of witnesses. Parties may wish to coordinate with one another to identify witnesses prior to this time.

Sincerely,

ANN E. RENDAHL
Administrative Law Judge