

**Exh. BS-2  
Docket UW-240589  
Witness: Benjamin Sharbono**

**BEFORE THE WASHINGTON  
UTILITIES AND TRANSPORTATION COMMISSION**

**WASHINGTON UTILITIES AND  
TRANSPORTATION COMMISSION,**

**Complainant**

**v.**

**SUMMIT VIEW WATER WORKS,  
LLC,**

**Respondent**

**DOCKET UW-240859**

**EXHIBIT TO TESTIMONY  
OF BENJAMIN SHARBONO  
STAFF OF  
WASHINGTON UTILITIES AND  
TRANSPORTATION COMMISSION**

*Template Timekeeping Sheet for Manager Time Tracking*

**November 21, 2024**

# SVWW Manager Bi-Weekly Task Tracker

Manager:  
Period Covered:

| Task  | Irrigation   Domestic<br>  Affiliate | Su | M | T | W | Th | F | Sa | Total | Notes: |
|---|--------------------------------------|----|---|---|---|----|---|----|-------|--------|
| PLC & Telemetry monitoring/adjustments  |                                      |    |   |   |   |    |   |    |       |        |
| Pond level zone adjustments   |                                      |    |   |   |   |    |   |    |       |        |
| Emergency Water - Inter-agency management   |                                      |    |   |   |   |    |   |    |       |        |
| Board of Directors meeting  |                                      |    |   |   |   |    |   |    |       |        |
| Staff meetings  |                                      |    |   |   |   |    |   |    |       |        |
| Engineering - plan review   |                                      |    |   |   |   |    |   |    |       |        |
| Compliance Reviews (i.e., Benton County, Dept of Ecology, Dept of Health, UTC)          |                                      |    |   |   |   |    |   |    |       |        |
| Consultant Contact (engagements, interactions, meetings)                                |                                      |    |   |   |   |    |   |    |       |        |
| Attorney Contact (meetings, legal proceedings, hearings)                                |                                      |    |   |   |   |    |   |    |       |        |
| Field Meetings (i.e., contractors, builders, landscapers)                               |                                      |    |   |   |   |    |   |    |       |        |
| Training - office & field staff   |                                      |    |   |   |   |    |   |    |       |        |
| Building Phase Reviews  |                                      |    |   |   |   |    |   |    |       |        |
| Drive Tours - General Service Area Inspections  |                                      |    |   |   |   |    |   |    |       |        |
| Accounting Oversight (i.e., review & process bill payments; cash management; budgeting) |                                      |    |   |   |   |    |   |    |       |        |
| Financial Planning - budgeting, financial statements                                    |                                      |    |   |   |   |    |   |    |       |        |
| Financial Management - owner investments, commercial lenders                            |                                      |    |   |   |   |    |   |    |       |        |
| 6 Year Capital Plan Implementation  |                                      |    |   |   |   |    |   |    |       |        |
| System Efficiency - Reviews   |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| <b>Period Totals</b>  |                                      | -  | - | - | - | -  | - | -  | -     |        |

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|---|--------------------------------------|----|---|---|---|----|---|----|-------|--------|
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| Pond level zone adjustments   |                                      |    |   |   |   |    |   |    |       |        |
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| Board of Directors meeting  |                                      |    |   |   |   |    |   |    |       |        |
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| Training - office & field staff   |                                      |    |   |   |   |    |   |    |       |        |
| Building Phase Reviews  |                                      |    |   |   |   |    |   |    |       |        |
| Drive Tours - General Service Area Inspections  |                                      |    |   |   |   |    |   |    |       |        |
| Accounting Oversight (i.e., review & process bill payments; cash management; budgeting) |                                      |    |   |   |   |    |   |    |       |        |
| Financial Planning - budgeting, financial statements                                    |                                      |    |   |   |   |    |   |    |       |        |
| Financial Management - owner investments, commercial lenders                            |                                      |    |   |   |   |    |   |    |       |        |
| 6 Year Capital Plan Implementation  |                                      |    |   |   |   |    |   |    |       |        |
| System Efficiency - Reviews   |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| Other:  |                                      |    |   |   |   |    |   |    |       |        |
| <b>Period Totals</b>  |                                      | -  | - | - | - | -  | - | -  | -     |        |

\* When applicable, tasks associated with affiliates, SVWW irrigation, or SVWW Domestic will be identified