



STATE OF WASHINGTON  
UTILITIES AND TRANSPORTATION COMMISSION

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August 30, 2019

**NOTICE OF OPPORTUNITY TO RESPOND TO SMALL BUSINESS  
ECONOMIC IMPACT STATEMENT (SBEIS) QUESTIONNAIRE  
(Due by Wednesday, September 25, 2019)**

Re: Cost of Service Rulemaking  
**Dockets UE-170002 and UG-170003**

**TO ALL INTERESTED PERSONS:**

On July 19, 2018, the Washington Utilities and Transportation Commission (Commission) filed with the Code Reviser a Preproposal Statement of Inquiry (CR-101) to address cost of service studies for investor owned utilities in the State of Washington. The Commission filed the CR-101 in Dockets UE-170002 and UG-170003. On May 6, 2019, the Commission issued a notice of opportunity to submit written comments on draft rules Commission staff prepared. On August 30, 2019, the Commission issued a notice for a workshop on September 25, 2019 to discuss the draft rules, the outstanding classification and allocation methods, and the electric cost of service template and gas cost of service template. The draft rules are posted on the Commission's web site at <https://www.utc.wa.gov/170002&170003>.

The Commission requests that affected companies provide information concerning whether the draft revised rules create additional costs for your company. The cost information you provide concerning these draft rules will assist the Commission to assess the possible costs of the rules and to determine whether a Small Business Economic Impact Statement (SBEIS) is required.

Washington's Regulatory Fairness Act, chapter RCW 19.85, is intended to focus an agency's attention on the economic impact of proposed rules on affected businesses, involve affected businesses in developing rules, and minimize any disproportionate impact of the rules on small businesses.

Before adopting a rule that will impose more than minor costs on an industry, the Commission must analyze the compliance costs for **both large and small** businesses (including lost sales or revenue), involve small businesses in the development of the rule, take feasible steps to reduce

the economic impact of the rule on small businesses, and prepare an SBEIS. A “small business” is any profit-making entity that has 50 or fewer employees.

The Commission requests that companies submit to the Commission **no later than 5 p.m. on Wednesday, September 25, 2019**, their analysis of whether the draft revised rules impose an additional cost impact on the company other than what the company already incurs to comply with WAC 480-07-510(6). Please be sure to include your company name, company contact person, contact phone number and email address and the number of people your company employs. For each draft rule for which you identify an additional cost impact, please provide, at a minimum, the following information:

1. Identify the rule number, *i.e.*, WAC 480-XX-060, of the draft proposed rule that you identify as having a cost impact.
2. Explain why there will be an additional cost impact on the company;
3. Provide a detailed analysis of how you calculated the additional cost impact of each draft rule you identify as having an additional cost impact; and
4. Identify any draft proposed rule that may create a cost savings to the company compared to the current rule.

Pursuant to WAC 480-07-250, responses to the SBEIS questionnaire must be submitted to the Commission in electronic format, specifically in .pdf format (using Adobe Acrobat or similar software). As provided in WAC 480-07-140(5), you must submit those responses via the Commission’s web portal at [www.utc.wa.gov/e-filing](http://www.utc.wa.gov/e-filing). If you are unable to submit documents via the portal, you may submit them via email to the Commission's Records Center at [records@utc.wa.gov](mailto:records@utc.wa.gov) or by mailing or delivering an electronic copy to the Commission’s Records Center on a thumb drive, CD, or DVD. Please include:

- The docket numbers of this proceeding (Docket UE-170002 and UG-170003).
- The commenting party's name.
- The title and date of the comment or comments.

The Commission will post all responses and other comments on its web site at [www.utc.wa.gov/170002&170003](http://www.utc.wa.gov/170002&170003).

If you have questions regarding this rulemaking, you may contact Elaine Jordan at (360) 664-1307, or by email at [elaine.jordan@utc.wa.gov](mailto:elaine.jordan@utc.wa.gov).

Sincerely,

MARK L. JOHNSON  
Executive Director and Secretary