

To Whom It may Concern:

10/10/2023

We are writing this letter to support our application for mitigation on our penalties that were occurred during Industry Movers Inc's initial or very first investigation with the Washington UTC on August 9th, 2023.

Regarding the five violations of WAC 480-15-55(1)

We knew that we needed to have a criminal background check in each employee's file although we were not aware that it needed to be prior to the employee's exact hire date. As you can see we did a background check for one employee (Cody Butler) that we hired prior to his hire date which we were not in violation for and Tyler Quillen, his hire date was 3/8/2023, background check 3/9/2023. These two employees were the only employees that we have hired since opening the business that we did not know personally prior to employment hence getting their background check right away. The other 4 employees were either family friends or previous co-workers that we knew personally prior to employing them. As we previously understood, we had to have a background check on file for each employee, we just did not understand that it had to be completed prior to their hire date, which we did have on file for all of them.

We strongly feel that the criminal background check is important and now that we know we are to pull a National criminal Background check prior to the hire date for every person we intend to hire that will be protocol from here on out. We ask for you to take this supporting information into consideration on mitigating these penalties against our company.

Sincerely,

Erika Lundy

Industry Movers Inc. (Secretary/co-owner)

907-232-6313

contact@industry-movers.com

WASHINGTON UTILITIES AND TRANSPORTATION COMMISSION
PENALTY ASSESSMENT TV-230785

PLEASE NOTE: You must complete and sign this document and send it to the Commission within 15 days after you receive the Penalty Assessment. Use additional paper if needed. I have read and understand RCW 9A.72.020 (printed below), which states that making false statements under oath is a class B felony. I am over the age of 18, am competent to testify to the matters set forth below and I have personal knowledge of those matters. I hereby make, under oath, the following statements.

- 1. **Payment of penalty.** I admit that the violations occurred.
 - Enclose \$600 in payment of the penalty.
 - OR Attest that I have paid the penalty in full through the Commission’s payment portal.

- 2. **Contest the violation(s).** I believe that the alleged violation(s) did not occur for the reasons I describe below (if you do not include reasons supporting your contest here, your request will be denied):
 - a) I ask for a hearing to present evidence on the information I provide above to an administrative law judge for a decision.
 - OR b) I ask for a Commission decision based solely on the information I provide above.

- 3. **Application for mitigation.** I admit the violations, but I believe that the penalty should be reduced for the reasons set out below (if you do not include reasons supporting your application here, your request will be denied):
 - a) I ask for a hearing to present evidence on the information I provide above to an administrative law judge for a decision.
 - OR b) I ask for a Commission decision based solely on the information I provide above.

I declare under penalty of perjury under the laws of the State of Washington that the foregoing, including information I have presented on any attachments, is true and correct.

Dated: October 11, 2023 [month/day/year], at Spanaway, WA [city, state]

Industry movers Inc
Name of Respondent (company) – please print

[Signature]
Signature of Applicant