



STATE OF WASHINGTON
UTILITIES AND TRANSPORTATION COMMISSION

621 Woodland Square Loop S.E. • Lacey, Washington 98503

P.O. Box 47250 • Olympia, Washington 98504-7250

(360) 664-1160 • TTY 1-800-833-6384 or 711

June 1, 2020

NOTICE OF VIRTUAL SPECIAL OPEN MEETING
(Set for June 16, at 1:00 p.m.)

TO ALL INTERESTED PERSONS:

The Washington Utilities and Transportation Commission (Commission) hereby calls a virtual special open meeting to address issues related to the COVID-19 pandemic, including the Governor's Proclamation 20-23 regarding the use of ratepayer assistance funds to alleviate economic hardship created by the public health crisis. The special open meeting will begin at 1:00 p.m. **on June 16, 2020**. The hearing will continue on June 17, 2020 at 10:00 a.m. as necessary.

The Commission requests a status update from regulated utilities and interested persons regarding their general experiences responding to the COVID-19 pandemic, including:

- Whether and how the demand for utility service has changed,
- The types of additional expenditures being incurred,
- Any expenditures avoided or delayed,
- Resource and supplier availability,
- Customer interactions, and
- Concerns for the immediate future.

Specifically, the Commission is interested in the following data:

- The number of accounts with arrearages,
- The total dollar amount of past due accounts receivable, and
- The estimated time period until remaining ratepayer assistance funds will be exhausted.

Further, utilities should be prepared to discuss their transition plans related to the Governor's disconnection moratorium currently in effect until July 28, 2020, including:

- A communication plan for working with customers with past due bills, including promoting available arrangements or assistance,
- Plans for resuming disconnections and related fees, including an estimated timeline,
- Plans for how and when arrearages will be addressed, and
- Any considerations for long-term payment arrangements, as well as other fees and charges that have been suspended during the pandemic.

Finally, utilities should be prepared to discuss how they are tracking certain data to ensure transparency in the event they seek to recover pandemic-related costs. This includes data related to assistance programs, the status of customer bills, and the recording of expenditure and savings data associated with COVID-19 responses.

You may attend the meeting telephonically by calling 360-407-3810 and entering conference ID 648699. To participate via Skype, please use the following link <https://lync.wa.gov/utc.wa.gov/meet/omeeting/4YJ5Z17S>. **Per the Governor's Proclamation 20-28 related to the Open Public Meetings Act, RCW 42.30, you are not permitted to attend in person.**

Questions regarding the virtual special open meeting may be addressed to Lisa Wyse, Records Center Manager, at 360-664-1259 or lwyse@utc.wa.gov.

/s/ Mark L. Johnson

MARK L. JOHNSON

Executive Director and Secretary