



Aquarius Utilities, LLC

"At Your Service"

Diamond Point ♦ Island Lake ♦ Lynch Cove ♦ Agate West

November 10, 2016

Records Center
Washington Utilities and Transportation Commission
PO Box 47250
Olympia, WA 98504-7250

Re: Docket No. 081416: Surcharge Tariff
DWSRF Loan Repayment Account
Quarterly Report
Includes Loan Reserve bank account showing owner deposit(s) of agreed funding

To Whom It May Concern:

Enclosed for review is our quarterly report for Q3 2016, submitted as required by the above referenced tariff. Customers are billed monthly for the surcharge as part of the regular billing. The daily water payment portion of the bill goes into our operating account (GL 1310). The daily surcharge amounts collected are put into the DWSRF Savings Account (GL 1220.08). This is done through our QuickBooks software and online banking.

I have created an Excel spreadsheet which documents the daily surcharge amounts received and the dates and amounts of the actual bank transfers. I have not sent copies of each transfer receipt since the transfers are not only documented on the Excel Spreadsheet, but on the bank statement as well.

Bank statements, QuickBooks account reconciliations and the aforementioned spreadsheets are included in this report, along with our monthly UbMax Billing Register Summaries.

Please don't hesitate to contact me if you have any questions.

Very Truly Yours,

Sheila Jones
Office Manager

Cc: Cathy Brockmann, DOC

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