To whom it may concern,

I have admitted my violations, but I feel a \$1000 penalty is too high and I hope after you read my letter you will take it into concertation and at the very least reduce the fine.

We are a small Mom and Pop company, covering a small area. We normally make around \$35000.00 a year. This \$1000.00 Penalty would be a huge financial burden on us.

I have realized my mistakes and corrected the violations.

Driver file now has an application, driver time record, Driver history, old and new medical certificate etc. My driver is my husband and so I just didn't think about an application. Lesson learned.

Driver time Records. I have now made copies and fill it out faithfully. Since we have a Septic truck, I also put the drive time for it as well.

Medical Certificate. The reason why it was expired at time of review was because I thought it didn't expire until July 2019 the reason for thinking July, is because July is right before fire season which is always when we get it done. I have since had my driver Medical certificate updated and He is good for the next 2 years. I have put it in my 2-year calendar for 2021. I will send copy of the old and new Medical certificates.

Truck has been inspected by a certified mechanic and passed. We will do that again in April 2020. I have also put that in my calendar.

Truck maintenance records. We have always had a preventative maintenance plan but never put in writing, also daily truck inspections we have always inspected the truck before it goes out which is once a week on Thursday's but never put anything down on paper. It is just something we do, like brushing your teeth or washing your hands. You don't think about it you just do it. That has now been corrected. I bought a few clip boards, made copies of all the maintenance reports and hung them up in the shop where we do all the maintenance work on the truck.

I am sorry for not being in compliance with the UTC. But it wasn't intentional by any means. It was basically just lack of knowledge. I know that is a terrible excuse but it is the truth. By having this review done I have learned a lot and I am thankful to Sandi for guiding me I the right direction. It ended up not only helping in my disposal company but my septic company as well.

We work hard and always try to do the right thing, go by the rules. I hope in your finds you will be understanding and at the very least not penalize us so much money.

Thank you for your consideration.

LeeAnne Lamb (Lamb's Disposal)

**Records Management** 08/01/19 09:45 AND TRANS State Of WASH COMMISSIO Received