

From: [Gilbert, Wayne \(UTC\)](#)
To: [Hancock, Katie \(UTC\)](#)
Subject: FW: Violation Corrective Action
Date: Thursday, March 15, 2018 12:19:35 PM

And the 15 day letter from Earl Alexander dba Puget Sound Tours.

Thanks
Wayne

From: Earl Alexander [mailto:pugetsoundtours@gmail.com]
Sent: Thursday, March 15, 2018 8:55 AM
To: Gilbert, Wayne (UTC) <wayne.gilbert@utc.wa.gov>
Subject: Violation Corrective Action

Hello Wayne,

Here is the list of violations I corrected.

1. I have implemented the drug policy and using the policy UTC guide up to page 42, and signed myself
2. I have gone online to update my MCS-150 Status
3. I ordered a recent drivers record and placed in my file
4. Implemented a record of maintenance and record log
5. Vehicle is currently is the shop, and will schedule a DOT inspection once a year.

Let me know if I need to take further actions, thanks and enjoy the sun.

Earl

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Earl Alexander

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