

RECEIVED RECORDS MANAGEMENT

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STATE OF WASH. UTIL. AND TRANSP. COMMISSION

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□ Urgent

☐ For Review

W-031	848
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☐ Please Comment

To:	Betty Young	From:	Michel Alkaslassy, CFO
cc:		Phone:	206-219-5713
Fax:	360-586-1150	Fax:	206-652-4468
Pages:	2	Email:	michel.a@wci.com
Re:	WA UTC Assessment No. UT-031848	Date:	January 21, 2004

Comments:

Dear Ms. Young;

Thank you for taking my call yesterday. Our situation is this: We were late in filing the 2002 Annual Report and the WA UTC has levied a penalty of \$100. There were mitigating circumstances - our controller was battling cancer and we allowed her to work from home throughout 2003 when the the reports were due. Things were less than perfect and some reports were not filed in a timely fashion. Given those unfortunate circumstances, we ask for your help by waiving the \$100 penalties.

Should you have any questions, please call me at 206-219-5713.

□ Please Reply ASAP

Michel Alkaslassy, CFO